Jackson Hole Classical Academy is still committed to providing excellent education to students in these unprecedented times. Leading students to love Truth, Goodness, and Beauty is still the mission of our school!

By request of the governor of Wyoming, all schools in this state must proceed with online education. We have been working hard to ensure that the transition to digital instruction is smooth and that the results are effective. To that end, here are the responsibilities of teachers, parents, and students to ensure successful learning online.

Teachers will prioritize their curriculum, realizing that, due to our current circumstances, we may not be able to achieve our goals of our original scope & sequence for the next 3 weeks.

Student time on task and homework will be decreased to reflect the adapted curriculum.

Graded assessments should be continued but minimized to reflect the adapted curriculum.

JH Classical Academy Responsibilities:

- Teachers will provide instruction in the following five core disciplines: mathematics, language arts, science, history, and foreign language. This will involve many of the same elements as in-person instruction, including direct instruction, note-taking, class discussion, independent work, and homework. Teachers will regularly provide meaningful assessments and feedback to help students and parents gauge the academic progress of students and to help ensure they are on the path to mastery.

- For our live online classes, we will continue to use the video-conference software called Zoom. Students join their teachers for real-time face-to-face class sessions that mimic a brick-and-mortar classroom experience. Class participants can see and hear each other throughout each session, a feature that facilitates engagement with the material and interaction among the instructor and students. Our instructors can also share their computer screens to show students documents and photos, use a virtual white board to annotate, and even allow students to share their own work on the screen. This streamlined technology allows us to bring our students face to face with teachers and engaged peers while affording the ability of learning from home, which is required by law at this moment in time.

- Teachers will continue to guide and mentor students (including their online class behavior) in accordance with the Academy’s policies. If student behavior needs to be addressed, teachers will seek to speak to the student privately whenever possible. The Academy expects that any discipline and behavior issues will be handled by means of meaningful conversation with the teacher and student.
• Discipline and behavior issues which are not resolved by conversation with teacher and student will be brought next to the parent or guardian’s attention. Unresolved discipline and behavior issues may be brought to Faculty Deans, Mr. Landis, Mr. Lunz, and Ms. Koci, when no resolution has been achieved after conversation between the teacher and parent/guardian.

Student Responsibilities:

• Use the school email to communicate with the faculty;
• Faithfully attend all classes, be on time, and engage appropriately during class;
• Complete assignments in their entirety; submit via the method prescribed by the teacher for that course, and apply a best effort to coursework;
• Communicate with the teacher to better understand where they need more support
• Act with academic integrity: *Any willful misrepresentation of another’s work or ideas as one’s own—cheating or plagiarizing—will be treated seriously.* Students may consult with one another about homework, if permitted by the teacher, but should never copy directly from other students’ work. *(Family Handbook)*
• Diligently follow **digital etiquette** in the following areas
  1. Meet each day for all classes at a consistent quiet place.
  2. Sit in a chair, at a table, with the computer on the table.
  3. Wear a school uniform shirt.
  4. Have all the necessary materials before the online class begins.
  5. Not bring household pets or any other non-school-related objects to class.
  6. Refrain from eating during class.
  7. Listen and wait for a turn to speak if you have a comment or question.
  8. Maintain proper audio and video connection throughout class time.

Parent/Guardian Responsibilities:

• Ensure that suitable equipment is available and working so that students can access the online courses via computer or device alongside their pencils, notebooks, and required texts. Ensure that students are on time for class.

• Prepare the learning area by ensuring that it is free from as many distractions as possible, such as siblings, pets, and food, and is equipped with a table, chair, and adequate lighting.

• Support the students joining their class on time, printing materials, and completing and submitting assignments via digital methods, as assigned by the teacher, in a timely manner.

• Bring any concern privately to the teacher for resolution. Only after a discussion with the teacher fails to bring resolution will a concern be brought to the attention of the Faculty Deans, Mr. Landis, Mr. Lunz, and Ms. Koci.