About The Hockaday School:
The Hockaday School is an independent, college preparatory day and boarding school for girls of strong potential and diverse backgrounds who may be expected to assume positions of responsibility and leadership in a rapidly changing world. With an enrollment of almost 1,100 students, The Hockaday School is the nation’s largest prekindergarten through grade 12 independent girls’ school. Ranked among the country’s finest college preparatory schools, it was founded over a century ago and continues today to build on its original Four Cornerstones: Character, Courtesy, Scholarship, and Athletics.

Hockaday’s faculty are recognized as experienced leaders in their field and students in every grade benefit from outstanding faculty and access to unmatched resources. Families who choose Hockaday care deeply about providing their daughters with a comprehensive and rigorous education, both inside and outside the classroom. Hockaday’s student body reflects the diversity that is deeply valued by the School. While most Hockaday families come from across the greater Dallas-Fort Worth area, Hockaday students also come from across the United States and around the world.

The Hockaday School is an extraordinary place to work, with bright and engaged students and unparalleled professional development opportunities and support. The Hockaday School is seeking a full-time Third Grade Social Studies and Homeroom Teacher to be a vibrant and engaged member of the faculty for the Lower School beginning in the 2020–2021 school year.

Essential Functions:
The successful candidate will be a joyful, creative, experienced educator who is able and ready to commit to the ideals expressed in the Hockaday Tenets of Faculty Excellence. In addition to teaching three sections of third grade social studies, the teacher will be a homeroom teacher to 16 third grade students. As a homeroom teacher, s/he will lead morning meetings, perform assigned duties including recess, lunch, and carpool duties, and lead parent teacher conferences. The teacher works closely with the third grade language arts teacher and is responsible for teaching nonfiction reading and writing skills in addition to beginning research and geography skills within the third grade social studies units of study. Genuine appreciation of and respect for young children, knowledge of the milestones of their development, and the ability to work effectively with parents are essential. In addition, the position requires energy, enthusiasm, flexibility, patience, a sense of humor, and the ability to team and collaborate with colleagues both in the Lower School and in the School as a whole. The teacher will have ongoing opportunities for professional development.
Experience / Qualifications & Skills:
- An undergraduate and/or master’s degree in elementary education or a related field
- Teaching experience at the upper elementary level, ideally in independent schools
- Experience and interest in developing innovative uses of technology in the classroom, as well as comfort with its administrative use
- A commitment to the ideals expressed in the Tenets of Faculty Excellence
- Commitment to being a supportive, respectful, and energetic colleague and mentor

Application Requirements:
Qualified candidates should complete an online application for employment under How To Apply at https://www.hockaday.org/about/employment and attach a cover letter and résumé. You will receive an email confirming receipt of your application and additional details to complete the application process. Contact recruitment@hockaday.org with any questions.

The Hockaday School is an equal opportunity employer. It is our policy not to discriminate, and to comply with all applicable state and federal laws prohibiting discrimination in employment based on race, color, sex, sexual orientation, creed, religion, national origin, ethnicity, age, disability, veteran status or other applicable protected classification.