



Dear HT Parents,

The Priority Reenrollment window for current Holy Trinity students opens this Friday, January 28th and extends through midnight, February 7th. Families who reenroll during this period will receive a \$200 discount on their five percent (5%) tuition deposit. Reenrollment fees may be paid online by credit card or electronic funds transfer (e-check). Sibling and payment discounts will be applied after enrollment and will not be deducted from the deposit. The exact amount of your deposit and your tuition will be detailed in your personalized tuition agreement, which will be available to you in your reenrollment contract on January 28th.

Those families who are not reenrolled by February 7th will not be eligible for the discounted deposit. Families who are not reenrolled before February 16th will incur a \$50 late fee to renew their contract and run the risk of not having space available for their child. **We strongly encourage you to take advantage of the Priority Reenrollment window when it opens later this month to reserve your child's spot for the 2022-2023 school year.**

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| PRIORITY Reenrollment window for Current HT Families Families will receive a \$200 discount with 5% deposit | January 28-February 7 |
| REGULAR Reenrollment for Current Families 5% deposit required, no discount | February 8-15 |
| LATE Reenrollment for Current Families (Space Permitting) 5% deposit required and \$50 late fee incurred to renew contract | February 16 and beyond |
| NEW Student Enrollment (Grades 1-12) | February 16 |

Please be advised that tuition for the 2022-2023 school year has increased by four percent (4%). This is to help ensure we retain and hire very best faculty by providing competitive compensation with area public and non-public schools. Tuition rates for 2022-2023 are available in onCampus on the Reenrollment Information page -- accessible through your Parent Resources page -- and will be posted to our website.

How to Reenroll

Beginning January 28th at 5:00 p.m., when you log in to onCampus, you will see a yellow banner across the top of the page indicating you have a contract ready to sign. You may click on the link in the banner to complete your registration, or you may also find your contract by clicking on your name on the far right, then selecting Files & Forms from the drop down menu.

Please note: If you are not up to date on your student billing account, or if your child has been placed on an academic, disciplinary, or other hold, you will not see the yellow banner or reenrollment contract in onCampus. If the contract does not appear in your onCampus page on January 28th and you are unsure why or feel this is in error, please email Alison Bell at abell@htes.org.

Log In Assistance

If you do not know your onCampus log in information, please email helpdesk@htes.org.

Student Billing/FACTS Assistance

If you have any questions regarding your account status, the tuition contract, or financial assistance, please contact Business Office Specialist Tara Steele at tsteele@htes.org or call 321-723-8323 ext. 397.

For questions regarding your existing FACTS account, please visit www.factsmgmt.com or contact the FACTS customer service department at 866-441-4637.

We look forward to having your child return to Holy Trinity for the upcoming academic year.

Sincerely,

Michelle Durrett
Chief Financial Officer
mdurrett@htes.org

Dr. Katherine Cobb
President
kcobb@htes.org

Holy Trinity Episcopal Academy

321.723.8323

www.htacademy.org

Start Here. Go Anywhere.

HOLY TRINITY EPISCOPAL ACADEMY

LOWER SCHOOL: 50 W. Strawbridge Ave., Melbourne, FL 32901 | P: [321.723.8323](tel:321.723.8323) | F: [321.723.2553](tel:321.723.2553)

UPPER SCHOOL: 5625 Holy Trinity Dr., Melbourne, FL 32940 | P: [321.723.8323](tel:321.723.8323) | F: [321.241.6422](tel:321.241.6422)

