Reasonable Accommodations Policy

LJCDs adheres to the requirements of Title III of the Americans with Disabilities Act, which prohibits discrimination against qualified individuals with disabilities in public accommodations. As part of this policy, students with qualified disabilities, or their parents, may request reasonable accommodations that would permit the student full and equal access to the goods, services and operations of LJCDs.

A student with a qualified disability, who needs a reasonable accommodation in order to access the goods, services, or operations of LJCDs, or his or her parents, should make a request in writing to the Assistant Head of School for Academic Affairs Colleen O’Boyle at coboyle@ljcds.org or Director of the Learning Resource Center Kristy King at kking@ljcds.org. The request must identify: a) the goods, services, or operations to which the student requests full and equal access; and b) the desired accommodation(s). Following receipt of the request, the assistant head of school for academic affairs may require additional information, such as reasonable documentation from a medical provider demonstrating the existence of a disability. Such documentation should not identify the disability, but only indicate that: (1) the student has a disability that substantially limits one or more major life activities; and (2) the manner in which the disability limits major life activities relevant to a student’s participation in the School’s education program (i.e., what are the functional limitations of the student with regard to his or her participation in the School’s educational program).

Documentation of disability will be kept confidential and will be shared only with School personnel involved with the coordination and facilitation of services and accommodations, except as is otherwise required by law or emergency health services. Since insufficient information may jeopardize the accommodations process, the School reserves the right to request additional documentation considered necessary to the formulation of a reasonable and appropriate accommodation plan. The School also reserves the right to request an independent evaluation by a professional of its choosing.

After receipt of reasonable documentation of a qualified disability, the School will arrange for a discussion with the student and the student’s parents. The discussion may include other individuals that may be helpful for the School to better understand the student’s disability or limitations or the need for accommodations. The purpose of the discussion is to work in good faith to fully discuss all feasibly potential reasonable accommodations.
Following the interactive process discussion, LJCDS will determine, in its sole discretion, whether reasonable accommodation(s) can be made, and the type of accommodation(s) to provide. The School will not provide accommodation(s) that would pose an undue hardship upon its finances or operations, or that would endanger the health or safety of the student or others, or that would fundamentally alter the nature of the School or its goods, services, or operations, or that would cause an undue burden to the School.

The learning accommodations policy of the Upper School states that a student who requires any kind of academic accommodation (including, but not limited to extended time on quizzes and tests) will have a full diagnostic evaluation on file, including letters from physicians and psychologists, that recommends additional time and/or other accommodations. Please contact Assistant Head of School for Academic Affairs Colleen O’Boyle at coboyle@ljcds.org or Director of the Learning Resource Center Kristy King at kking@ljcds.org with any questions.