Hyde Park Elementary Part-time After School Instructor

Mission: The mission of Hyde Park Schools is to provide a Christ-centered foundation of Biblical truth integrated in strong college-preparatory academics and well-rounded extracurricular programs.

Employee Profile:
The employee shall possess characteristics that reflect:

- Acceptance without reservation of the Hyde Park Schools Statement of Faith
- A lifestyle of biblical integrity
- Strong interpersonal skills and knowledge of Social Emotional Learning
- A spirit of dedication, commitment, flexibility, and responsiveness
- The ability to build trust and rapport with students, parents, and faculty
- The desire to grow personally, spiritually, and professionally

Job Description:
Hyde Park Schools seeks to hire a part-time Elementary After School Instructor for the 2018-19 school year. Preferred candidates will have a passion for working with young children in a collaborative community that encourages the development of the whole child. Qualified candidates will have previous experience working or volunteering with young children. Hours are weekdays, 2:30-6:00, with optional additional hours during school early release days.

Duties and Responsibilities:

- Supervise the care of elementary-aged children in an after school care environment
- Maintain an inviting, organized, and safe environment
- Engage with students in activities and encourage positive interactions and sportsmanship
- Assist in the transport of students between floors and buildings to ensure their personal safety
- Collaborate in planning indoor and outdoor activities for different age groups and in creating a daily and weekly schedule
- Distribute snacks provided by the school and notify administration of purchasing needs
- Support the behavioral and physical needs of students and inform administration of significant incidents or concerns
- Assist students in their social emotional development with a focus on developing self-management, making good choices, and setting well-defined schoolwide expectations
- Establish a positive relationship with each child's family
- Build strong working relationships with colleagues and administrators
- Perform other duties as required or assigned