The Willows Network Code of Conduct

1. Use email as your initial method of communication when contacting someone identified in The Network. From there, use your best judgement as to whether to request a meeting or phone call for an informational interview.

2. The Network isn't a job or internship board. It is for information only. Please do not under any circumstances ask contacts for employment or internship opportunities.

3. Please do not email anyone more than three times if you have not heard back from them.

4. Be sure to identify yourself as a Willows alum who found their information through The Willows Network.

5. Please be respectful and appreciative of whomever you reach out to.

6. Thank-you notes are highly encouraged

7. You will not be allowed to use The Network if you do not meet any of the guidelines above.

8. And finally, if you are in a position to serve as a resource for others, please do!