Application for Admission in September 2020

Greenwood

Greenwood College School Admissions Process

Greenwood College School is committed to delivering personalized learning in a co-ed environment.

The application process at Greenwood is about mutual discovery. Students should seek to discover whether Greenwood offers the programs and environment that are conducive to achieving their goals, while the school will look to discover whether the applicant will be a positive addition to the Greenwood community. We do not require that students write the SSAT. We rely on a detailed application package (including teacher recommendation forms and school reports) and an interview with both the applicant and their parents/guardians.

The interview is a very important element of the evaluation process, both for the student and for the school. No two interviews are the same because the goal is to get to know the individual: their motivations and goals, values and attitudes, interests, hobbies and passions. No real preparation is necessary for the interview; applicants are simply required to be themselves.

Greenwood's assessment of student-applicants emphasizes character, personality, academic readiness and interest in personal growth. Among the questions we consider are the following:

- Does the applicant have the academic ability to complete the requirements leading to the Ontario Secondary School Diploma?
- Do the applicant and their family have values and experience or inclinations that are consistent with Greenwood's 'whole person' approach to education?
- Is the applicant involved in the school life of their current school and in extra-curricular activities outside of school, and will they contribute in a positive way to the Greenwood community?
- What is the character of the applicant? Is the applicant supportive of others? How has the applicant dealt with previous challenges and opportunities?
- Is the applicant academically and otherwise engaged in life? Are they curious, interested in learning and excited about trying new experiences?

Admissions decisions are made by the Admissions Committee. Once a completed application is received, the Admissions Office will contact the student's parents or guardians via email to arrange an interview. **Please note that an application is not considered complete until one of the two required teacher recommendation forms and the report of the applicant-student's Character Skills Snapshot are received by the school. We recommend that families tour the school in advance of completing an application for admission or attending an admissions interview.** School tours are conducted several times each week and at our Visitors' Day events. Please visit the school's website or contact Admissions at 416 545 5127 for more information or to book a tour.

The interview

The interview takes place at the Admissions Office at the school. The student will be interviewed on their own by a member of the Admissions Committee. This should take about 30 minutes, following which the applicant will complete a short written assessment (no preparation is necessary). During this time, the student's parents/guardians will meet with the interviewer. We encourage both parents/guardians to attend the interview. The interview will conclude with a short discussion about next steps.

The decision process

- Interviews for admission in September 2020 will be conducted between October 2019 and early February 2020.
- The Admissions Committee reviews all applications immediately following the interview and determines if there is a need for further information or documentation.
- The Admissions Committee will make final decisions in February. Families will be informed at that time whether the student-applicant has been accepted, wait-listed or declined.
- If the applicant is accepted, the family will have five days to accept the offer.
- If the applicant is wait-listed, the family will be notified only if a space becomes available. If the applicant is declined, no further review will take place.

For more information about Admissions at Greenwood College School, please contact Admissions at 416 545 5127.

The Greenwood Admissions Team is:

Tiara Hillis, *Executive Director, Admissions*
Jamie Lougheed, *Executive Director, Advancement*
Kathy Jurkovic, *Admissions Co-ordinator*
Jessica Campbell-Roger, *Admissions Officer*
David Moritsugu, *Admissions Officer*

Application Instructions

1 Application Form (received no later than December 3, 2019)

- Complete the application for admission. The application must be accompanied by:
  > **recent photographs** of the applicant and the applicant's family (please choose photographs in which student and their family can be clearly identified);
  > a copy of the applicant's **birth certificate or passport**;
  > **final (June) report cards** for the past two school years; and
  > the **most recent school report**. (Please forward all current report cards when available).
- Complete the **parent supplement**.
- Complete the **student supplement**.
- If the student has been identified as having an exceptionality relevant to the student's learning (e.g., giftedness, learning difference, ADHD) and/or the student has been the subject of a psychological/educational assessment(s) or has an Individualized Education Plan (IEP), please include a copy of **the most recent identification document including assessment and IEP**. If the identification document is more than three years old, please consider having a new identification completed to include in the application or for delivery to Admissions prior to early February 2020.
- All applications must be accompanied by an application fee ($125 on or before November 1, 2019, $250 after that date).

2 Recommendation Forms

- Two teacher recommendation forms are required.
- Teacher-referees must have taught the applicant in the past two years.
- One recommendation should come from a teacher who taught the student in the prior academic year and should be received by the school on or before the date when the application is delivered.
- The second recommendation should come from a current year teacher and should be received by Greenwood by no later than mid-January 2020.
- Teacher recommendation forms should be returned directly to Greenwood by the teachers via email to admissions@greenwoodcollege.org
- Any other recommendations you believe might assist the Admissions Committee can also be forwarded directly to Greenwood.

3 School Tour

- School tours are conducted several times each week and at our Visitors' Day events. Please visit the school's website or contact Admissions at 416 545 5127 to book a tour.

4 Character Skills Snapshot (to be taken as soon as possible after applying)

- Visit greenwoodcollege.org/apply to learn how your child can complete the Character Skills Snapshot (CSS) administered by the Enrollment Management Association. **Please be sure to select Greenwood as a school that should receive the results of your child's CSS. Please note that an admissions interview may not be booked until Greenwood has received the school report of the student's CSS.**

5 Interview

- Upon receipt of your completed application, the Admissions Office will contact you via email, in most cases within three business days.
- Interviews are intended to allow parents/guardians and students to learn more about Greenwood and for the Admissions Team to get to know you.
- We encourage both parents/guardians to attend the interview.
- A member of Greenwood's Admissions Team will meet individually with the students and the parents/guardians, and with the student and parents/guardians together.
- If the student wishes, they may bring an item of personal significance to assist in the discussion at the interview.
- The student will be required to complete brief oral and written assessments during the interview; no related preparation is necessary.

Checklist

1 Application (received no later than December 3, 2019)

- ○ Application completed
- ○ Recent photographs of applicant and applicant's family delivered (please choose photographs in which student and their family can be clearly identified)
- ○ Copy of birth certificate or passport delivered
- ○ Parent supplement completed
- ○ Student supplement completed
- ○ Final (June) report cards from the previous two years plus most recent school report (please forward most current report when available)
- ○ $250 fee paid ($125 if on or before November 1, 2019)
- ○ Copy of most recent document identifying any exceptionality relevant to student learning including IEP (if any) for the applicant
- ○ Completed application and accompanying documentation delivered online to Greenwood

2 Recommendation Forms

- ○ Forms delivered to a minimum of two teachers
- ○ One recommendation should come from a teacher who taught the student in the prior academic year. Please note that an applicant family may not book an admissions interview until this recommendation form has been received by Greenwood.
- ○ The second recommendation should come from a current year teacher and should be received by Greenwood by no later than mid-January 2020
- ○ Ensure that teachers have delivered completed recommendation forms to Greenwood via email to admissions@greenwoodcollege.org

3 Tour the School

- ○ Please visit the school's website or contact Admissions at 416 545 5127 to arrange a tour

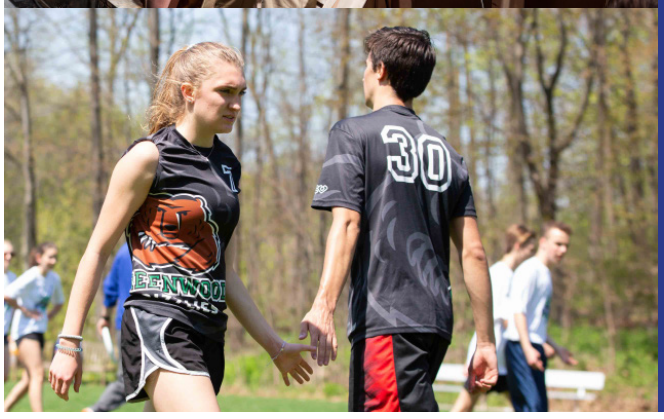
4 Character Skills Snapshot

- ○ Complete as soon as possible. The CSS is administered by the Enrollment Management Association (enrollment.org). An admissions interview may not be booked until Greenwood has received the school report of the student's CSS.

5 Interview

- ○ Interview scheduled
- ○ If the student wishes, they may bring an item of personal significance to assist in the discussion at the interview

Fees, etc.



Initial enrolment fee

All new students are required to pay an initial enrolment fee of $8,000 upon acceptance of our offer. Siblings of current and past Greenwood students receive a $3,000 deduction on the enrolment fee. The enrolment fee is non-refundable and in addition to the tuition fee described below.

Tuition fee

The tuition fee for the 2019-2020 school year is $36,650. Tuition fees are intended to cover the student's participation in the comprehensive school program, which includes our Outdoor Education Program in Grades 7-12 (with the exception of the Grade 12 expedition to Costa Rica). Exceptional instructional materials, overnight field trips, textbooks, uniforms and other optional charges such as Cafe and School Store purchases are not included in the tuition fee and will be billed accordingly.

Computer equipment

All students are expected to have and use a laptop device that meets or exceeds our recommended hardware requirements. Families may either purchase a laptop computer through a third-party vendor specified by the school (approximately $2,400, including support, accidental damage protection and access to a loaner when required) or participate in the "Bring Your Own Device" program. If you have any questions or wish to discuss these options, please contact Vick Lall, IT Manager at 416 545 5113.

Fundraising and parent support

All parents are encouraged to partner with Greenwood as volunteers and donors in support of their child's educational experience and to help realize the vision for the school. The school is grateful for the participation and generosity of every member of the Greenwood community.

Completed admissions applications

Please note that a completed admissions application and accompanying documentation delivered to the school becomes the property of the school. Application material received by the school is maintained in privacy and shredded or deleted when no longer needed. Please therefore provide us with copies whenever possible.

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admissions@greenwoodcollege.org