Brimmer and May seeks a full-time, experienced school bus driver with knowledge of basic school maintenance.

Preference will be given to those candidates who have a current CDL license with passenger and school bus endorsements, but consideration will be given to those willing to undergo training to earn said license.

Job Description

Primary Job Duties and Responsibilities:

- Drive Brimmer and May’s school buses on field trips, morning and afternoon school bus runs, and to and from sporting practices and events.
- Ensure that the School’s physical property is cleaned and maintained, assist with snow removal and tend to debris and/or physical damage caused by weather, as determined by the Director.
- Oversee and perform seasonal tasks and special projects, such as lawn maintenance and seasonal décor, as determined by the Director.
- Maintain all buildings and facilities in good repair, including the plumbing, electrical, drainage, heating, sprinkler, and water systems, as determined by the Director.
- Report to the Manager regarding facilities and grounds issues.
- Knowledge of and compliance with all safety standards, whether established by the government, the School, or other appropriate sources.

Qualifications and Skills

General Competencies:

- Punctuality and dependability.
- Adherence to all personnel policies, procedures and rules contained in the School Employee Handbook.

Functional Competencies:

- Leadership/Integrity: effectively communicates the School’s shared purpose.
• Team player who understands the big picture and manages in a manner consistent with the School’s agenda.
• Good interpersonal skills.
• Meets deadlines, is organized and able to multi-task.
• Is receptive to constructive feedback.

Knowledge and Skill Set Requirements:
• Knowledge of maintenance techniques.
• Ability to foster teamwork and cooperation.
• Basic computer skills.
• Ability to interact cordially and professionally with students, parents, faculty, staff, and school leaders.

Required Qualifications:
• Successful completion of criminal offender record information and sexual offender registry information checks.
• Subject to random drug testing.

Physical Requirements:
• Excellent physical condition.
• Ability to lift, carry, push or pull 50 pounds.
• Ability to operate, maneuver, and control the actions of equipment, machinery, tools, and/or material used in performing essential functions of the role.
• Ability to drive and obtain a CDL driver’s license.

Job Type: Full-time