

## Reopening 2020 - Arrival and Dismissal

Drop-off and pick-up locations for students will vary based on where their classroom cohort will be located. Signs will be posted at the appropriate drop-off locations.

- Students in grades K-4 will use the flagpole circle for both drop off and pick up. (**Area A**)
- All students in grades 5 and up should use the Bumps River Road entrance, circling through the maintenance parking lot to their designated drop off. Signs will be posted to assist you.
- Students in grades 5 & 6 will use the Founders' Hall Circle and pull forward to sign designating (**Area D**)
- Students in grades 7 & 8 will use the sidewalk by the stone bench, along the side of the school across from the maintenance department. This leads to the FL area and the lower level of the Science building area. (**Area B**)
- All upper school students will use the Founder's Hall Circle entering the Science Building or use the outside stairs to access the academic building. (**Area C**)

### Arrival Procedures

#### Grade K-4 students: Flagpole Circle ("Area A")

- Grades K-4 families will use the entrance on Osterville-West Barnstable Road.
- Student drop off begins at 7:40 a.m.
- Arrival duty personnel will meet students and complete the daily health screening before students exit the vehicle. (OR...will provide proof of successful health screening before exiting the vehicle.)
- Grades K-4 students will enter the school through the main entrance to Chope Commons.
- All students will use hand sanitizer immediately upon entering the building each morning.
- Once inside the building, students will proceed directly to the classroom using the specific hallways designated for their class.

#### Grade 7 & 8 students: Stone Bench/Driveway ("Area B")

- Grades 7 & 8 families will use the entrance to the school on Bumps River Road. Cars should loop through the Maintenance Department and use the marked area near the stone bench for both drop off and pick up.
- Grades 7 & 8 students will use the sidewalk at the stone bench (across from the Maintenance Department, and next to the large green electrical box) for drop off and pick up.
- Student drop off begins at 7:40 a.m.
- Arrival duty personnel will meet students and complete the daily health screening before students exit the vehicle. (OR...will provide proof of successful health screening before exiting the vehicle.)
- All students will use hand sanitizer immediately upon entering the building each morning.

#### Grades 9-12 students: Founders' Hall Circle ("Area C")

- Upper school families will use the entrance to the school on Bumps River Road. They will turn right into the Founders Hall Circle in front of the Science Building and stop at the Science Building door.
- Student drop off begins at 7:40 a.m.

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- Arrival duty personnel will meet students and complete the daily health screening before students exit the vehicle. (OR...will provide proof of successful health screening before exiting the vehicle.)
- Any student who drives to school still must check in with the arrival duty personnel for a health screening. (OR...will provide proof of successful health screening before entering the building.) Students should use the entrance assigned to his or her class.
- All students will use hand sanitizer immediately upon entering the building each morning.
- Once inside the building, students will move directly to their advisory classrooms.

### **Grade 5 & 6 students: Founders' Hall Circle ("Area D")**

- Grades 5 & 6 families will use the entrance to the school on Bumps River Road. Turn right into the Founders Hall Circle in front of the Science Building and pull forward to the driveway that leads to the gym.
- Student drop off begins at 7:40 a.m.
- Arrival duty personnel will meet students and complete the daily health screening before students exit the vehicle. (OR...will provide proof of successful health screening before exiting the vehicle.)
- Grade 5 students will enter Founders' Hall through the walkway that leads behind the building and go up directly to the classroom.
- Grade 6 students will enter Founders' Hall through the main entrance, turn right up the stairs, and enter their classrooms.
- All students will use hand sanitizer immediately upon entering the building each morning.
- Reminder: the Middle School Lounge will be CLOSED until further notice.

### **Late Arrivals to School**

- All students in grades K-12 who arrive at school after 8:00 a.m. must clear the health screening PRIOR to entering the building.
- Parents/students must call reception upon arrival to school and a staff member will meet them outside of Chope Commons. The health screening will take place outside of the building.
- Students will use hand sanitizer immediately upon entering the building.
- Students will then report to Reception to sign in.

### **Visitors**

- All visitors need to clear the health screening PRIOR to entering the building.
- Visitors must call Reception upon arrival, and personnel will greet them outside of Chope Commons. Health care screening will take place outside of the building.
- Visitors will use hand sanitizer immediately upon entering the building.
- Visitors will then report to Reception to sign in.

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## Dismissal Procedures

### **Grade K-4 students: Flagpole Circle (“Area A”)** 2:45 p.m. pick up

- Classes will line up outside beginning at the entrance to the lower school parking lot and continuing to the area in front of the school. Individual students will be called for dismissal.

### **Grade 5 students: Founders’ Hall Circle (“Area D”)** 2:45 p.m. pick up

- Students will line up and wait in the same area where they were dropped off in the morning; the driveway leading to the far side of the gym near the portable classrooms.

### **Grade 6 students: Founders’ Hall Circle (“Area D”)** 3:05 p.m. pick up

- Students will line up and wait in the same area they were dropped off in the morning; the Founders’ Hall Circle.
- Middle school students will be dismissed after advisory check-out (2:55-3:05). No advisories will dismiss students prior to 3:05 p.m.

### **Grade 7 & 8 students: Stone Bench/Driveway (“Area C”)** 3:05 p.m. pick up

- Students will be picked up where they were dropped off in the morning.
- Middle school students will be dismissed after advisory check-out (2:55-3:05). No advisories will dismiss students prior to 3:05 p.m.

### **Grades 9-12 students: Founders’ Hall Circle (“Area B”)** 2:55 p.m. pick up

- Students will be picked up where they were dropped off in the Founders’ Hall Circle.