Savannah Country Day School School-wide COVID-19 Safety Policy

(DRAFT version as of May 27, 2020)

Savannah Country Day School will align our campus-wide summer safety policies with those set out by the Georgia Department of Early Care and Learning (DECAL) in its Interim Coronavirus Disease 2019 (COVID-19) Guidance for Day Camp Settings issued on May 12, 2020 and the CDC Activities and Initiatives Supporting the COVID-19 Response and the President’s Plan for Opening America Up Again issued on May 17, 2020 (please see pages 40-48 for childcare and camps).

Our practices will focus on the following areas:

- Daily Health Checks
- Drop-Off/Arrival and Pick-Up Procedures
- Preventing the Virus from Entering our Facilities
- Preventing the Virus from Spreading
- Response and Management of Possible Infections
- High Risk Individuals

The Little School and the summer camps will each follow additional processes unique to their situations to ensure maximum safety for all children, staff, and families.

Daily Health Checks

All administrators, teachers, staff, children, and parents will have their temperatures checked and be asked a series of health-related questions before entering school buildings. Anyone showing signs of illness of any kind, or who knows that they may have been exposed to COVID-19, should not enter the facilities. These include:

- Fever (determined by a no-touch thermometer reading of 100 or higher);
- Cough
- Shortness of breath
- Difficulty breathing
- Respiratory symptoms
- Or any two of the following:
  - Chills
  - Muscle pain/body
  - Headache
  - Sore throat
  - New loss of taste or smell

Drop-Off/Arrival and Pick-Up Procedures

Parents are asked to be alert for any symptoms of COVID-19 and to keep their child(ren) home if showing any signs of illness. Parents should not bring children to campus if they have taken any medication which could camouflage symptoms.

A family member will escort the child to a designated area for daily health checks in the morning for The Little School, or drop the child off from the car for camps. If possible, we ask that the same parent or designated person drop-off and pick-up children each day -- please avoid designating those who are at high risk. Staff members will then escort the child to their classroom or activity area -- parents and guardians are not permitted in the buildings. The process will be reversed for pick-up in the afternoon. For additional detail, please reference your specific summer program section below.
Preventing the Virus from Entering our Facilities

The first goal of the daily health checks is to proactively identify individuals who may have contracted the virus and prevent them from infecting others. To that end, those who show any of the signs of illness listed above, know or believe that they have been exposed to COVID-19, or are awaiting test results for COVID-19 will not be allowed into SCDS facilities. Staff and children who have stayed home sick, been prevented from entering SCDS following daily health screenings, or been sent home due to signs of illness shall not be permitted to return until:

- They have had a negative COVID-19 test;
  
  OR

- They have a physician’s approval to return to campus;
  
  OR

- They have been fever and fever medication free for 72 hours, other symptoms have improved, and at least 10 days have passed since symptoms first appeared.

SCDS will also take the following steps to limit the chances of the virus entering our facilities:

- Only staff who are required for daily operations will be allowed inside the facilities with the children;
- Staff will sign children in and out to prevent cross contamination between families;
- Children will remain in distinct groups with assigned staff, and will not interact with other groups throughout the day;
- “Floaters” will be assigned to specific groups to reduce the number of people coming and going in classrooms.

Preventing the Virus from Spreading Within our Facilities

As carriers of the disease may be asymptomatic, SCDS will also diligently practice the following procedures to prevent opportunities for the virus to spread within our facilities.

- Limit the mixing of students by keeping groups separate and staggering the use of playgrounds, gyms, and other spaces on campus;
- Enforcing social distancing practices whenever viable:
  - Maintaining 6’ distance when possible;
  - Limiting in-person interactions between groups;
  - Requiring face-coverings for staff/floaters moving between groups.
- Follow proper hand hygiene guidance for staff and students including regular handwashing (water and soap for at least 20 seconds) and/or sanitizing throughout the day including:
  - Upon arrival in the morning;
  - Before and after eating meals or snacks;
  - After blowing noses, coughing, or sneezing;
  - After using the bathroom.
- Avoid touching eyes, nose, and mouth; covering coughs, sneezes with tissue or elbow.
- Providing hand sanitizer and supervising use whenever soap, water are not accessible.
- Instituting enhanced cleaning and sanitizing processes:
  - Following the CDC guidance for cleaning and disinfecting;
  - Employing Jani-King third-party cleaning service to:
    - Provide one day-porter for constant cleaning during open hours;
    - Provide two cleaners for night-time for regular and intensive cleaning including all high-touch areas and objects including desks, tables, door handles, light switches, cribs, changing tables, etc.;
  - Requiring staff to wipe down high-touch areas and objects regularly throughout the day;
  - Using EPA-registered disinfectants and cleaning and disinfecting frequently touched surfaces throughout the day in addition to night cleanings.

Response and Management of Possible Infections

In addition to the daily health checks, all staff will be trained to watch for symptoms of COVID-19 which may develop during the day. If a child or staff member develops symptoms, they will be sent home as soon as possible. If they need to wait for pick-up, they will be sent to an isolated room to avoid infecting others.
Staff members and children who have stayed home sick, been prevented from entering SCDS following daily health screenings, or been sent home due to signs of illness shall not be permitted to return until:

- They have had a negative COVID-19 test;
- OR
- They have a physician’s approval to return to campus;
- OR
- They have been fever and fever medication free for 72 hours, other symptoms have improved, and at least 10 days have passed since symptoms first appeared.

If a confirmed case of COVID-19 occurs on campus, Kef Wilson, Head of School, Dana Meyer, Human Resources, and the director of the affected program will be notified immediately, along with the Chatham County Health Department. SCDS will consult with local health officials for guidance on cleaning and possible closure, and communicate all actions being taken clearly and promptly with our SCDS community.

**High Risk Individuals**

Every employee will receive a SCDS Communication regarding COVID-19 to read and acknowledge outlining the risks, precautions SCDS is taking as it relates to their department, guidelines for high risk employees, and instructions to contact either their supervisor or Dana Meyer, Controller, regarding accommodations requested and any potential exposure risks.