Please visit the “For Staff” tab of [www.campmoonriver.com](http://www.campmoonriver.com) and follow the steps in the CMR Opportunities section to apply.

**Opening:** Camp Moon River Arts & Crafts Program Specialist  
**Reports to:** Camp Director  
**Oversees:** Arts Counselor(s) and all campers in Art  

**Dates/Time**
- Required Staff Development: Friday 5/29, Saturday 5/30, and Sunday 5/31  
- 7 Weeks of Camp  
  - Week 1: June 1st - June 5th  
  - Week 2: June 8th - June 12th  
  - Week 3-4: June 15th - June 26th  
  - No Camp June 29 - July 3  
  - Week 5: July 6th - July 10th  
  - Week 6: July 13th - July 17th  
  - Week 7: July 20nd - July 24th  
- 8:00 - 5:00 PM M-F  
- Weekends off  

**Description**

*Please note: Specialists will be allowed to keep their devices/phones with them for appropriate use as it pertains to their specialty or to play music for campers. (Counselors and J/CITs will not have their phones with them during camp.) All staff will be given radios for communication/safety. Specialists having their phones is a privilege that can be taken away with any personal use.*

The Arts & Crafts Program Specialist will lead hands on arts and crafts activities for kids including but not limited to drawing, painting, weaving, sewing (pillows etc), latchhook, creative decorations and items, pottery, friendship bracelets and pins, tie dye, and bringing the imagination to life. Campers will have the option to choose art as their weekly and/or daily choice. Campers will be rising K-8th grade. This person will also help support general camp activities when not in charge of a group for Arts & Crafts.

**Essential Job Functions**
- Deliver fun and meaningful Arts & Crafts programs to campers.  
- Ensure plans are prepared and implemented that meet the abilities of the campers.  
- Ensure supplies are ordered and/or on hand in the proper quantities in plenty of time.  
- Demonstrate strong classroom management skills.  
- Effectively communicate expectations to counselors so they will be set up for success to assist in the art activity.  
- Ensure that camp staff and campers know and follow safety procedures during art activities.
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- Manage weekly tie dye.
- Oversee daily checks of art area and equipment for safety, cleanliness, and good repair.
- Oversee a counselor and J/CIT as available to assist with art program

Other Job Duties
- Attend staff meetings.
- Participate enthusiastically in other camp activities, providing support and guidance to those assigned as leaders.
- Participate as a member of the camp staff team to deliver and supervise evening programs, special events, overnights, and other all-camp activities and camp functions.

Recommended
- Must be 21 or older.
- Experience in the development and delivery of arts/crafts activities for similar population (ideally at a school, camp or recreation center).
- Current instructional certification in program or related experience.
- Current certification in first aid and CPR.
- 2 interview process and a successful background check required.

Physical Aspects of the Position
- Ability to communicate and provide necessary instruction to campers and staff.
- Ability to observe camper behavior, assess its appropriateness, enforce appropriate safety regulations and emergency procedures, and apply appropriate behavior-management techniques.
- Ability to observe staff behavior, assess its appropriateness, enforce appropriate safety regulations and emergency procedures, and apply appropriate management techniques.
- Visual and auditory ability to identify and respond to environmental and other hazards related to the activity.
- Physical ability to respond appropriately to situations requiring first aid. Must be able to assist campers in an emergency (fire, evacuation, illness, or injury) and possess strength and endurance required to maintain constant supervision of campers.
- Ability to address stressful situations appropriately in a fast-paced interactive environment.

Some physical requirements of this position are eye-hand coordination and manual dexterity to manipulate program equipment and program activities. Requires normal range of hearing and eyesight to record, prepare, and communicate appropriate camper activities/programs. Additional requirements are endurance including prolonged standing, some bending, stooping, walking, jogging or running, hiking, climbing, and stretching; requires eye-hand coordination and manual dexterity to manipulate outdoor equipment and camp activities; requires the ability to lift up to 50 lbs; willing to work irregular hours; and with daily exposure to the sun, heat, and bugs.