Job Opening: Operations/Maintenance Utility Person

This is a Full-Time position with the following unique schedule/hours.

- Wednesday-Friday- Day Shift. 8-4PM, working Operations/Maintenance Department
- Saturday and Sunday-Evenings- 3-11PM, working Welcome Center (Guard Shack)

Operations/Maintenance Duties:
- Must be able to work outside the majority of the day
- Setup for sporting and special events
- Sweeping/Mopping Gym Floors
- Moving items around campus
- Blowing off leaves and some limited landscaping
- General repairs
- Must be able to lift up to 50lbs

Welcome Center Duties:
- Greet and check in Faculty/Staff/Students and Visitors on/off campus
- Open buildings as needed
- Lock up buildings and front gate at the end of the shift
- Knowledgeable of our emergency procedures

Traits:
- Positive attitude
- Flexibility to some minor changes to shift hours on occasion
- Must be able to work overtime on occasion

Other:
- Background check paid for and required by the school
- Willingness to learn to drive a school bus (go through CDL training) is a plus