

# Timeline of College Counseling

## **SOPHOMORE YEAR**

### **September**

Take a solid and appropriate course load.  
Be an involved community member.  
Build strong relationships with Proctor faculty.  
Work hard in all classes.

### **October**

Meet with your advisor to create a three-year Academic Plan.  
Start thinking about and planning for Off-Campus Programs.  
PSAT's – Practice materials are available at [collegeboard.org](http://collegeboard.org).

### **December**

PSAT results returned to student and mailed to parents.

### **April/May**

Register for June SAT Subject Tests, if applicable.  
Meet with advisor to schedule fall courses.  
Do a good job on your final exams.

### **June/July/August**

SAT Subject Tests, if applicable.  
Work, pursue a passion, be involved in community service, and read.  
Preliminary college visit(s). Get the feel for a college campus.

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## **JUNIOR YEAR**

### ***Junior Year College Seminar Program***

#### **September/October**

Optional Explorations Program offered.

PSAT's – Practice materials are available at collegeboard.org

Log into Naviance – Complete “My Game Plan” and “Student Questionnaire.”

Fall Family Weekend – College Counseling Presentation.

Junior Parents complete on-line College Counseling Questionnaire.

***Juniors planning on being off-campus during the Spring Term:***

*Register for the October ACT*

#### **November**

Selection of College Counselor

***Juniors planning on being off-campus during the Spring Term:***

*Meet with a College Counselor to develop Exploratory College List*

#### **December/January**

Schedule a meeting with college counselor to develop exploratory list.

Begin ongoing research of exploratory list.

Register for April ACT (Test Center: 216630).

Plan and schedule college visits for March break.

#### **February/March**

Register for May SAT with Essay. (Test Center: 30100)

Register for April ACT Plus Writing (Test Center: 216630)

College visits.

Student/Parent communication.

#### **April/May**

Schedule meeting with college counselor: Review list and visits.

Review senior year curriculum with college counselor.

ACT plus writing.

SAT with Essay

A. P. Exams, if applicable.

College Fair at Colby-Sawyer College.

Complete Teacher Recommendation Form.

Register for June SAT/Subject Test / ACT, if applicable.

#### **June/July**

Continue college visits during early June or late August.

Start organizing and reviewing applications.

Draft college essay and supplemental essay questions.

Create resume of activities, work experience, interests, and community service.

Work on portfolio /audition, if applicable.

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Research scholarship opportunities.

Have a productive summer: work, study, perform community service, complete summer reading, and find time for a little fun.

If you are interested in SAT/ACT prep, pursue it at this time.

## **August**

Open a Common Application Account.

Plan any remaining college visits and interviews for the fall (Week after Labor Day - Family Weekend).

Start planning your Senior Project.

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## **SENIOR YEAR**

### ***Seniors planning on being off-campus during the Fall Term:***

*Schedule a late summer meeting with their college counselor before leaving.  
Register for SAT (December) and/or ACT (September or December), if applicable.*

### **September/October**

Update college counselor on college visits.

Register for college testing.

Finalize College Essay: Seek feedback/proofreading from your English teacher.

Meet with your college counselor to finalize a well-balanced application list.

ACT/SAT/Subject Test

Work on applications - Credit card number for application fees.

Meet with visiting college representatives: over 75 colleges visited Proctor last fall.

Finish college visits and complete required interviews.

Notify college counselor of ED/EA by October 1<sup>st</sup>

Financial Aid: FAFSA Can be submitted after October 1st

Compile list of financial aid deadlines

### **November**

SAT/Subject Test.

College application list finalized. Check deadline dates on all college applications.

Common Application and college essay should be completed by November 1<sup>st</sup>.

November 15<sup>th</sup> is the Early Decision deadline for many schools.

November 30<sup>th</sup> is the University of California system application deadline.

Interview at schools during Thanksgiving break, if applicable.

### ***Seniors planning on being off- campus during the Winter term:***

*All application requests must be submitted prior to leaving campus.*

### **December**

Fall Trimester grades are in!

SAT, Subject Tests and/or ACT, if applicable.

Review college applications with your college counselor prior to vacation.

### **January/February**

All applications should be completed no later than January 15<sup>th</sup>.

Financial Aid: **MEET REQUIRED DEADLINES for FAFSA and CSS Profile.**

### **March/April**

Final Winter Term grades are in.

Continue to research scholarships opportunities.

Seek out college counselor for support in making final college decision.

### **May**

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May 1<sup>st</sup>: Decision Day!

A.P. Exams

## **June**

Graduation Day – You made it!

Final transcripts are automatically sent out in mid-June.