Currey Ingram Academy is committed to delivering its mission of educating students with learning differences to achieve their full potential. For more than 50 years, this mission has been built in an educational environment in which students learn and thrive in a very relational, connected community. We understand that physical distancing protocols and face coverings run counter to this environment.

However, as we plan for the 2020–2021 school year, it is paramount that the health and safety of our students, faculty, and staff remain at the forefront of our educational mission. Robust policies and procedures must be in place for the prevention, identification, and mitigation of the spread of COVID-19 prior to consideration of in-person learning.
We know that as new information regarding the spread and the mitigation of COVID-19 becomes available, our school policies must be flexible and nimble to respond and to refine our approaches if specific policies are not working.

Currey Ingram will hold its first day of school on Monday, August 10, 2020. Both August 10 and August 11 will be half days with a noon dismissal. Note: This is a week earlier than previously scheduled.

We are implementing health and safety guidelines that support physical distancing and best practices for our school to open safely. This means Currey Ingram campus routines will look and feel a little different as we implement certain guidelines that support physical distancing.

**Student Training**

In an effort to ensure all students are prepared to follow new protocols and safety procedures as part of the Return to School Plan, each Division will be practicing and training students during the first week of school while we begin our in-person instruction. The training will include, but is not limited to, the following instructions:

- Arrival and dismissal protocols
- Face covering protocols
- Learning directional traffic patterns through campus buildings
- Assigned seats in classrooms to accommodate spaced desks
- Lunch protocols
- Bathroom procedures
- Handwashing and hand sanitizing protocols
To maintain a healthy campus community, we will depend on all of our families to support these efforts. Making changes to support physical distancing is just one measure that supports a healthy campus environment, and we need families to actively partner with us to keep our community healthy. With our families’ ongoing support and cooperation, we can work together to maintain a healthy school environment and minimize risk for our students, faculty, staff, and our entire community.

**Medical Advisory Group**

Currey Ingram Academy has a Medical Advisory Group made up of medical professionals in our community. It is led by Dr. Frank Haraf, who serves as the second vice president of the Board of Trust. The Medical Advisory Group provides guidance on the school’s health and safety protocols.

**Family Commitment to Health and Wellness**

We will ask all families to diligently follow the health and safety protocols in place for our school community. Families must agree to keep children home when they are not feeling well, have COVID-like symptoms, or have potentially been exposed. Along with our usual medical documents prior to the start of school, each family will be required to sign a waiver agreeing to follow our COVID protocols on campus.

**Daily Health Screening**

With the implementation of a new cloud-based Student Health Records system, Magnus Health, families will not only be able to access and update their child’s health information, but will have access to an app that will allow parents to complete a daily health screening of their child before dropping their student off at school. This screening will include a review for symptoms and a daily temperature check. Through the app, a parent must complete this screening every morning and send the information to the school.

Students with a temperature of 100°F or higher need to stay home from school. Students who have displayed COVID-like symptoms should stay home and not return to school until they have tested negative or completely recovered according to CDC guidelines and been cleared by a medical professional.
CURREY INGRAM ACADEMY
REQUIREMENTS FOR FACE COVERINGS

The School will require all students, faculty, and staff to wear face coverings (cloth mask or face shield) while on campus in accordance with guidance outlined by local health officials and the School's Medical Advisory Group.

We view these coverings as an important way to support mitigation efforts, slow the impact of the virus on our community, and protect each other.

Currey Ingram Academy’s mission is guided by evidence-based instructional practices. As educators, we need to listen to scientists and those who are in medical and epidemiology fields that study safe practices. We are steadfast in wanting to utilize the best practices to protect our students and our staff during this unprecedented time with an unpredictable virus.

Currey Ingram Academy will have face masks or face shields for students who need them. However, families will want to find face masks and/or face shields that are appropriate for their student. Face coverings should follow guidelines of the Currey Ingram dress code and should not promote other K-12 schools, political causes, alcohol, drugs or symbols considered offensive to other students and families. Currey Ingram reserves the right to ask an individual to change their face covering should it be deemed inappropriate.

Research has shown that face masks with a filter are the safest. In addition, we believe by offering the option of a face shield, we can continue to support students who need the full visibility of facial expressions to help with the development of language skills and/or understanding social cues.

When putting on a face mask
Clean your hands and put on your face mask so it fully covers your mouth and nose.*

DON'T wear your face mask under your nose or mouth
DON'T allow a strap to hang down. DON'T cross the straps.
DON'T touch or adjust your face mask without cleaning your hands before and after.
DON'T wear your face mask on your head.
DON'T wear your face mask around your neck.

*SOURCE: CDC.GOV
Positive COVID-19 Test, Returning to School
Anyone who has a temperature of 100°F or exhibits symptoms will not be allowed to attend school and must be tested for COVID-19. If someone tests positive, the individual will not be allowed to return to campus until:
- 3 days without a fever and
- Symptoms have improved and
- 10 days since symptoms first appeared or test was administered and
- Written note from healthcare provider that the individual is clear of COVID-19.

Student Water Bottles
Students will need to bring their own water bottles from home labeled with first and last name to avoid use of water fountains. Refillable water stations will be available, and students will learn and follow health protocols when refilling their bottles.

Hygiene and Cleaning Routines
Handwashing will be embedded into the routines of a student's day. We will require regular handwashing and use of hand sanitizer (when handwashing is not possible) frequently. In addition to the comprehensive campus cleaning and disinfecting regimen that takes place on a nightly basis, we will be disinfecting high-touch surfaces throughout the day.

Handwashing Upon Entering School
- Lower School students will immediately wash their hands in their homerooms after arriving on campus.
- Middle School and Upper School students will receive hand sanitizer upon arriving at the front doors of their academic buildings.

Health Rooms
Currey Ingram has a school nurse on campus from 8 a.m. to 6 p.m. Monday through Friday. The school nurse has a health room in each of the Divisions. If a student goes to the health room displaying any COVID-related symptoms, he or she will not be allowed to return to class. We will have a designated location for sick students where they will remain separate from other students until a parent or guardian can pick them up. We will expect a parent or guardian to pick up their student within an hour of being contacted.

Air Circulation
Currey Ingram's high-efficiency HVAC system is very well maintained to include filter changes and coil cleaning, along with other maintenance as needed. The state-of-the-art control system enables the School to run the system following recommendations by the CDC, which includes fresh air introduction and increasing air changes in rooms. Our HVAC systems support a healthy school environment.
Currey Ingram administrators, faculty, and staff are excited for the return to on-campus learning. We are planning to resume as many regularly planned programs with health and safety protocols and physical distancing guidelines in place. Each Division will include additional COVID-19 protocols as part of the Division Student Handbook. Below are some of the campus and program adjustments that are being implemented:

**Campus Adjustments**
Classrooms will be reconfigured in order to ensure physical distance. Plexiglass barriers will be installed in Division offices and potentially in other areas where it would be difficult to enforce physical distance requirements.

**Adjusted Arrival (Start) Times for Each Division**
For at least the first semester, there will be no early morning care in the Lower School or Middle School. In addition, students will not gather in the morning but proceed directly to class. **Arrival time will be between 7:35 - 7:55 a.m. for all three Divisions:**
- Lower School students will proceed on their own to their homerooms.
- Middle School students will proceed to their advisory class.
- Upper School students will proceed to their mentoring classes.
- Students must have on face coverings as they exit their vehicles and enter the academic buildings.

**Adjusted Dismissal Times for Each Division**
To ensure physical distancing and avoid student gathering, students will be dismissed in staggered time frames using the normal dismissal procedures. All students and faculty will be required to wear face coverings during dismissal. Information on these adjustments will be provided by the Divisions before the start of school.

**Bus Transportation**
We are limiting the number of students for before and after school bus transportation in order to comply with physical distancing on the bus. Priority will be given to students who sign up for the full first semester. We will reevaluate whether a drop-in policy will be implemented following sign-ups in late July. Face coverings will be required when riding the bus.

**Extended Care (Boost)**
We plan to offer aftercare and study hall for Lower School and Middle School students. However, to comply with health and safety protocols and to ensure proper teacher–student staffing ratios, we will be limiting the number of students per day. Families must sign up for specific days of the week. We will reevaluate whether a drop-in policy will be implemented following sign-ups in late July.
Lunch
We are modifying our lunch schedule and location to ensure adequate physical distance and to maintain a healthy environment for our students and teachers. Additional details about the lunch protocols will be forthcoming. However, we will no longer permit family members and guests to have lunch with students in order to minimize risk for spreading COVID-19.

Mustang Athletics
We resumed summer training for Upper School student-athletes following health protocols and physical distancing guidelines outlined by the National Federation of High School Athletics and state Health Department. The athletic department will continue to update families as more information becomes available.

Volunteers and Visitors
Due to physical distance guidelines, we will not resume on-campus volunteer opportunities at the start of the year. Our goal is to maintain a healthy environment for our students and teachers and minimize risk. We understand some may be disappointed, and we will continue to monitor circumstances to determine when it is wise to allow more visitors on campus.

Late Arrival
If a student arrives late to school, drive to the Division entrance, call the office, and a staff member will get the student and walk the student to the car. The parent/guardian will be required to sign out the student.

Students Leaving School Early
We require parents/guardians email or call the school's administrative assistant in advance if a student will leave prior to dismissal. The parent/guardian should drive to the Division entrance, call the office, and a staff member will get the student and walk the student to the car. The parent/guardian will be required to sign out the student.

School Events
We will review and assess all school events as they approach to determine whether or not adjustments will need to be made. We will continue to communicate details and changes for upcoming events throughout the summer and as school begins. Please refer to adjusted back-to-school events below:

Back-to-School Conferences on August 7 and the afternoons of August 10-11
• We plan to hold in-person, back-to-school conferences with health and safety guidelines in place. Additional information will be shared with families in advance.

Used Uniform Sales
• We plan to host the annual back-to-school Used Uniform Sale. Additional details about location, health and safety protocols, and shopping guidelines will be shared with families in advance.

New Parent Dinner on August 13 (canceled)
• Unfortunately, due to health and safety guidelines, we are unable to host a New Parent Dinner in August. We will be sharing ways for our new families to connect with each other and the greater school community in the coming weeks.

Annette Eskind Institute of Learning Session: “Getting Used to the New Normal” on August 27
• We are launching our first session of the year as a webinar so that we are not limited by the number of attendees. Additional information will be provided in the All-School newsletter.
While we expect to be on campus for the 2020-21 school year, we are also preparing for the possibility of short-term or partial interruptions (for example: virtual learning required for one class, grade level, or division) due to exposure to COVID-19. Based on our Virtual Learning experience last spring, we expect our plans for Continuity of Learning to allow us to move seamlessly back and forth from on campus to virtual learning if we are required to do so by government health department directives or because of increased COVID-19 cases on campus. Regardless of the circumstances, we are committed to delivering our mission and providing a high-quality, student-centered educational experience.

**CONTINUITY OF LEARNING WITH POSSIBLE INTERRUPTIONS**

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**ADMINISTRATION**

**M E D I C A L  A D V I S O R Y  G R O U P**

**CHAIR**

Frank Haraf, M.D.  
Second Vice Chair of the Board of Trust

**MEMBERS**

Quentin Eichbaum, M.D.  
Scott McCall, M.D.  
Trent Rosenblom, M.D.

Claudia Beesley, RN  
Cindy Shaner, RN