How to Join a Community Group

2. Click “Groups” from your left-hand navigation bar. This directs you to a page that allows you to browse through all the groups on CranNet.
3. In the “Group Type” drop-down menu, select “Community.” A list of community groups will appear.
4. Scroll down until you find the group in which you are interested. Alternatively, you can use the Search function in the upper right corner of the page to find groups by keyword.
5. To join the group, click “Join.”
6. To visit the group page without joining, simply click on the name of the group.
7. To remove a community group you have joined, click “My Groups” from your left-hand navigation bar. You can remove any group that has a “Remove” button. Click “Remove” to remove a group.

Benefits of Joining Community Groups

Your main School Portal page (the first page visible after logging in) is populated with News, Calendar Events, Announcements, etc., based on your role to the school (parent, alumni, student, or faculty/staff) and also as a result of the Community Groups of which you are a member. This means if you are a member of the Upper School Mothers’ Council community group, any News, Calendar Events, Announcements or Downloads that are posted to the Mothers’ Council page will automatically populate your School Portal page.

Questions?

If you have any questions regarding this process or to request a password, please feel free to contact the CranNet Help Line at 248.645.3394 or email crannet@cranbrook.edu.