How to Browse Groups

2. Click “My Groups” in your left-hand navigation bar. Here, you can see a complete list of your current affiliations with the school via CranNet: Academic Groups, Community Groups, Athletic Groups, Alumni/ae Groups, as well as your Roles with the school.

BROWSING YOUR GROUPS
1. Click on the name of the group to be directed to its CranNet page.
2. To view affiliations for previous time periods, click the arrow in the drop-down menu, and you will be able to pull up your past affiliations starting from the year 2000.

BROWSING GROUPS OTHER THAN YOUR OWN
1. Click “Browse Groups” at the top of the page.
2. In the “Group Type” drop-down menu, select any of the other options (Academics, Alumni/ae, Athletics, Community, and Roles) to pull up complete listings of all CranNet pages that fall into that category.
3. Academic Groups are divided by department. Select a department name in the Dept./Grade drop-down menu to view all courses offered in that department. Click “View Description” to view a brief summary of each course. Click the name of the course to be directed to its CranNet page.
4. Alumni/ae Groups are divided by type of graduate (CK Alumni, Cranbrook Alumni, and Kingswood Alumnae). Select a graduate type in the Type drop-down menu to view all class pages listed there. Click the graduation year to be directed to its CranNet page.
5. Athletic Groups are divided by sport. Select a sport name in the Sport drop-down menu to view all levels offered of that sport. Click the name of the sport to be directed to its CranNet page.
6. Community Groups are divided by member type (faculty, student, parent, etc.). Select a member type in the Category drop-down menu to view all groups offered for that type. For a brief description of a group, click “View Description.” Click the name of the group to be directed to its CranNet page.

Remember: There are great benefits to actually joining Community Groups. Your main School Portal page (the first page visible after logging in) is populated with News, Calendar Events, Announcements, etc., based on your role to the school (parent, alumni, student, or faculty/staff) and also as a result of the Community Groups of which you are a member. This means if you are a member of the Upper School Mothers’ Council community group, any News, Calendar Events, Announcements or Downloads that are posted to the Mothers’ Council page will automatically populate your School Portal page. For more information on how to join Community Groups, visit the CranNet Help page.

Parents are automatically tied to:
- their child(ren)’s division (LS, MSB, MSG, and/or US) (Community Groups)
- all of their child/ren’s courses (Academic Groups)
- the “Parent” role (Roles)
the “All School” role (Roles)
all other affiliations that their child(ren) have

Alumni/ae are automatically tied to:
their graduation class (Alumni/ae)
the Alumni/ae role that corresponds to them (CK Alumni, Cranbrook Alumni, or Kingswood Alumnae) (Roles)
the “All School” role (Roles)

Faculty Members are automatically tied to:
their division (LS, MSB, MSG, and/or US) (Community Groups)
their division’s faculty page (Community Groups)
their classroom pages (Academics)
the “Faculty” role (Roles)
the “All School” role (Roles)

Staff Members are automatically tied to:
their division (LS, MSG, MSG, and/or US) (Community Groups)
the “Staff” role (Roles)
the “All School” role (Roles)

Coaches are automatically tied to:
their team page(s) (Athletic Groups)
the “Coach” role (Roles)
the “All School” role (Roles)

Students are automatically tied to:
their division (LS, MSB, MSG, or US) (Community Groups)
their course pages (Academic Groups)
their athletic team pages (Athletic Groups)
the “Student” role (Roles)
the “All School” role (Roles)

Questions?
If you have any questions regarding this process or to request a password, please feel free to contact the CranNet Help Line at 248.645.3394 or email crannet@cranbrook.edu.