

Round Square International Service Projects

Round Square International Conference: Cape Town, South Africa (and Pre-conference Tour in Namibia)

September 18 – October 6, 2017

Application Package

Student: _____ Grade: _____ Number of years at LCS: _____

Students currently in Grades 9, 10, and 11 are eligible to apply, provided they meet the following age requirement, as specified by Round Square: ***Note: RS has since clarified the age requirements for the RSIC, as follows: Students must be 16 years of age by the end of the school year in which the conference takes place (i.e. before June 17, 2018), not the calendar year as previously indicated.***

Please complete the attached Application Package by **printing** clearly and in dark ink.

About Round Square

Round Square (<http://www.roundsquare.org/>) is a world-wide association of over 170 schools on six continents, sharing unique and ambitious goals. Lakefield College School was the first Canadian school to become a member of Round Square in 1979. Students attending Round Square schools make a strong commitment, beyond academic excellence, to personal development and responsibility. This is achieved by participating in community and international service projects, student exchanges, conferences, and adventure expeditions, all of which address the Round Square IDEALS of International Understanding, Democracy, Environmental Stewardship, Adventure, Leadership, and Service. The LCS delegation to the 2017 Round Square International Conference in Cape Town, South Africa – which will also include a pre-conference adventure in the neighbouring country of Namibia - will consist of up to five students, accompanied by Gerry Bird, Director of International Programs, and a yet-to-be-named female chaperone.

Namibian Adventure Pre-conference Tour: Overland Camping & River Rafting (Sept 21 – 30, 2017)

Prior to the conference, the LCS group will join delegations from several other Round Square Schools around the world for a unique adventure and cultural experience in Namibia, the country that borders South Africa to the north-west. This overland camping and rafting expedition will be conducted by Bundi Tours (<http://www.bundi.co.za/>), a company with whom our school has travelled on a previous expedition to South Africa for a Round Square Conference in 2012 – although on that occasion, it was for an 11-day overland camping trip along the “Garden Route” on the east coast of SA.

Traveling in Bundi’s comfortable overland trucks (see photo on next page) through the Namibian desert, we will enjoy such memorable experiences as dune boarding at Swakopmundt, working with orphans and primary children at Noordoewer settlement, and touring Naukluft Park with its majestic Sesriem Canyon. We will also visit and climb the towering dunes at Sossuvlei which rise upwards to 325 metres in height. As noted in the Bundi Tours brochure, “The warm tints of sand, ranging from apricot to orange, red and maroon, contrast vividly with dazzling white surfaces of the large deflationary clay pans at their bases.” It is little wonder that the dunes at Sossuvlei are favourite subjects of photographers and landscape artists, alike. We will then tour a sanctuary that features four of Africa’s big cats and later visit Namibia’s spectacular Fish River Canyon, which is “the second-largest natural canyon in the world and one of the natural wonders of Africa.” Complete details of the 2017 Namibian Adventure Pre-Conference Tour may be found at:

https://lcs.myschoolapp.com/ftpimages/108/download/download_2211011.pdf.



One of Bundi Tours' comfortable overland camping trucks/buses.

Round Square International Conference (September 30 – October 5) in Cape Town, South Africa

This year's RSIC is being hosted by three Round Square Schools, namely St. Cyprian's School, Bridge House, and St. George's School which will run simultaneous programs in and around the city of Cape Town. With the theme of "Unite to Ignite the Fire Within", this year's international conference aims to embrace diversity and ignite global change to excite the fire within. In the words of the conference organizers: "Cape Town is fondly known as the 'Mother City'. From jaw-dropping scenery to centuries-old architecture mingling with minimalist modern design, this scenic South African city encompasses it all. Discover its buzzing harbour and streets and storefronts. Cape Town's beaches and mountainous surroundings bursting with flora and fauna will ignite your sense of adventure. The city is set against the backdrop of the iconic Table Mountain plateau and sapphire blue Table Bay, famous for its seal population and great white sharks. Cape Town's rich history, modern culture, and incredible attractions make it a true metropolis on the coast and the perfect location to host Round Square's International Conference in 2017."

Complete details, along with a welcome video, are available for viewing on the official conference website (<http://www.rsic2017.org>) using the password RSIC2017.

Trip Fee: \$5200 CAD*

** Trip fees are estimates, based on the information available at the time of planning, although every effort has been made to ensure that they are accurate. Any unforeseen decrease/increase in actual trip costs will be credited or billed to the student's LCS account following the project.*

Trip Fee Includes:

Transportation (including all flights and ground transportation)
Round Square Conference and Pre-Conference Project fees
All in-country accommodations & meals (excluding airport meals and hotel stays in transit, if needed)
An Allianz Global Assistance travel insurance package, which includes trip cancellation/interruption, baggage, personal accident, and out-of-country medical coverage*

* Additional private medical coverage may be required for international students who do not have permanent residency status in Canada.

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Trip Fee Does Not Include:

Personal spending money, e.g. for souvenirs, snacks, etc.

Fees for travel documents (e.g. passport or tourist visa, if required)

Recommended travel meds & immunizations, as recommended at the group's Nightingale Global Vax (<http://www.nightingaleglobalvax.ca>) pre-trip, travel clinic appointment at LCS.

Additional private medical insurance for international students, if required (see above)

Deadline for Applying

Completed applications must be submitted to Ms. Kelsey Slobodian in the Academics Office before **3:30 p.m. on Friday, March 31**. Interested students are encouraged to apply early as each RS School is only allowed to bring five student delegates to the conference. **Since delegate positions will be allotted on a first come, first served basis, please be advised that the available spots may be filled in advance of the deadline.**

A Completed Application Package Includes the Following *(Please check each one):*

- ☐ 1. Parental Consent Form
- ☐ 2. Personal Details Form
- ☐ 3. Swimming Waiver
- ☐ 4. Student Code of Conduct Form
- ☐ 5. International Programs Form
- ☐ 6. Confidential Advisor and Head of House Reference Forms*

**Note: Applicants do not need to submit these Reference Forms as they will be sent directly to your HOH/Advisor for completion and will be returned by them to the International Programs Office.*

Required attachments (please attach the following documents, along with the above forms)

1. Photocopy of passport
2. If you are an international student, please attach a copy of your Canadian Visa and Study Permit, or if you have one, Permanent Residency Card.

Thank you for your interest in Round Square and in Lakefield College School's Global Service Learning opportunities. Please don't hesitate to contact me, either by email (gbird@lcs.on.ca) or phone (705-652-3324 Ext 365) if you have any questions about the Round Square International Conference and the .

Sincerely,



Gerry Bird,
Director of International Programs

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Selection of Student Delegates

As a Round Square school, LCS is invited to submit applications from students for all Round Square sanctioned projects and conferences. Above and beyond this, we are often invited to join other international schools on their own international undertakings because we have a good reputation in this area for selecting enthusiastic and committed students.

In an attempt to safeguard our reputation and to send out those students who will benefit most from the various international undertakings, as well as contribute enthusiastically and positively to them, we have established the following set of guidelines – which are not necessarily listed below in order of priority - for selecting student representatives. The selection process will be carried out by the International Programs Committee, which is comprised of Academics and School Life faculty and staff, with possible input from the Senior Students in Charge of International Programs.

- students must meet the basic guidelines for age and grade as set by the trip leader
- The International Programs Committee must consider the reputation which the applicant has created for himself/herself in the areas of leadership, dependability, commitment, enthusiasm, attitude, etc. To a great extent, the Committee will rely on the student's Head of House and Advisor for direction in this area, but there may be an opportunity for teachers and coaches to provide input, as well.
- students must meet the deadline for application to LCS's International Programs Committee and to the project leaders. If competition for these placements is stiff, then we may even consider whether the student came to the initial organizational meeting for the project
- the applicant's community service record at LCS may be taken into consideration
- the applicants may be asked to write a letter of application or to submit to an interview
- student seniority may be considered in the selection process (i.e. a student who has been at LCS for three years may be selected over an applicant in their first year at LCS)
- the individual grade level may be considered (i.e. a student in their graduating year may be selected over a younger student since this may be their last chance for participation)
- a student's academic standing may be considered, particularly if the project will necessitate missing class time during the academic year
- the applicant's success will involve considerations of the student's physical or emotional state of health
- any student applicant who applies when on directed or general probation, or on suspension for disciplinary issues at LCS, must realize that this will present a major concern for the Committee. Similarly, a successful candidate may very well jeopardize his/her participation in the project if the student is involved in a disciplinary issue after being accepted (regardless of payments being made, flights booked, etc.)
- if the competition is intense for a specific project, consideration will be given as to whether or not an applicant has been on a similar project in the past. Ideally, these experiences will be offered to as many different applicants as possible.

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How does the International Programs Committee Make Decisions?

As previously described, The International Programs Committee is a group of Academics and School Life faculty and staff which facilitates selections or approvals, based on the information which is submitted by the students when they apply for projects or exchanges.

For each individual international service opportunity, students must complete an application, in order to be considered to represent LCS on the project. Part of this application is a one-page form for the International Programs Committee, and it asks for details about how long a student has been at LCS, what his/her academic average is, how old s/he is, what kinds of co-curricular activities s/he pursues, how many community service hours s/he has logged at LCS to date, etc.

The Committee also takes into account the support that the individual applicants receive from their Heads of House and Academic Advisor, and also considers whether an applicant is on any sort of disciplinary sanction when applying.

Lastly, the School considers whether or not a student has been involved in an international undertaking in the past, in an attempt to allow as many students as possible to participate in these offerings. This, however, is a complicated issue. We have traditionally allowed as many qualified students to go on exchange as possible over the past few years, and so we try not to hold this experience against them when they apply for a service project or conference (since they have generally not competed for a place and consequently have not prevented someone else from engaging in the experience). Similarly, if a possibility is advertised, and if we can send three LCS student participants, and if we have only three students who apply, then we do not hold it against these students if they are awarded this opportunity and then if they apply for a different project at a later date. Rather, we are happy to see them pick up on this possibility since it would be a lost chance if we did not have three volunteers. Again, the student has not competed and has not eliminated someone else.

As well, the organizers of the Irving Expedition and the Ondaatje Expedition do not consider whether students have been on exchange or involved in an international service project as organized by LCS's International Programs Department when they select participants for these two undertakings. Similarly, it seems fair that International Programs does not hold it against an applicant if indeed they have previously been part of an Irving or Ondaatje Expedition when they apply for an opportunity offered by the International Programs Department.

One proviso on the exchanges and previous international experiences: hypothetical case.... If we had two students apply for one position and if all aspects of their application were absolutely equal, and they both had strong support from their Head of House, etc., and if they each received equal support from the International Programs Committee for one place on a project, then we may look at whether or not one of those two individuals did indeed have such a previous opportunity.

This is the most thorough selection process that we have heard of for student participation in such experiences, but it seems to be the one that is the most fair.

Note:

In an attempt to send out serious candidates who will be positive ambassadors for school and country, all applicants must be approved by the International Programs Committee. If a student is accepted for an international conference or service project and is subsequently involved in a disciplinary incident that is serious

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enough to require involvement of the Standards Committee, or if s/he subsequently experiences a significant medical issue, then LCS may have to reconsider and withdraw permission for that student to participate, even if airline tickets have been purchased and project fees have been paid.

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Parental Permission Form

As parent or guardian for _____ I have read the promotional information on the Round Square International Pre-conference & Conference 2017, and I understand that this is an event that operates under the auspices and supervision of Round Square, Lakefield College School, Bundi Tours, and the conference host school(s). I understand that the trip dates and fees, as listed previously, are approximate, according to the information that is available at the time of booking. If accepted, I authorize the purchase of airline tickets and the submission of Pre-conference/Conference fees on behalf of my son/daughter. I also understand that an Allianz Global Assistance travel insurance package (which includes full medical coverage*) will be purchased along with my son/daughter's airline ticket.

** Please note that the Allianz travel insurance package does not include medical coverage for international students who do not have permanent residency status in Canada. Parents of these students should check to make sure that their child's current insurance policy provides coverage for an international trip of this duration.*

My son/daughter was born on ____/____/____ (dd/mm/year) and at the time of departure for this conference will be ____ years of age.

I understand that Mr. Bird will be in touch with my son/daughter with the decision of the International Programs Committee regarding his/her acceptance for this conference. If successful, I realize that the trip fee will be charged to my son or daughter's LCS account, so that payment may be forwarded in advance to Round Square and other service providers.

I realize that there is always the possibility of physical harm in such an international undertaking, and I release Lakefield College School, the trip leaders and trip organizer from all liability for damages in respect of accident, bodily injury or loss arising from the participation of my son/daughter in the trip.

By signing this permission form, I agree to release a copy of my child's medical history form on file at the school, if required. I understand that I am responsible for my child's passport being in order and that the school and the trip leaders will need to retain relevant copies of the passport pages. I also agree to renew my child's passport if the expiry date is less than six months after the starting date of the trip, as this is a requirement for admission to many countries.

As parent or guardian for _____, I understand the details of the proposed trip and the costs affiliated with this undertaking. I give my permission for my son/daughter to apply and I pledge my support if s/he is accepted. At that time, the required trip fees will be charged to participating students' LCS accounts, along with a \$100 donation to the Prince Alexander Project Fund* in support of Lakefield's commitment to this Round Square Charity. I authorize these charges to my child's LCS account.

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**Note: The Prince Alexander Project Fund is a charitable fund that is used to purchase building supplies (e.g. bricks, cement, water pipes, etc.) for Round Square International Service (RSIS) Projects and student trip bursaries. All RS Schools are required to make an annual contribution to this fund.*

Name of Parent or Legal Guardian (please print): _____

Signed: _____ Date: _____

Parental Permission Form (Continued)

Please print clearly in BLOCK CAPITAL letters, using dark ink

*FULL NAME (as Listed on Passport):

First Name Middle Name(s) Last Name

**Note: This is the name that will be used to purchase your child's airline ticket so it must match the name on the passport exactly.*

SEX: _____ DATE OF BIRTH: _____ AGE (as of September 18, 2017): _____

(Day / Month / Year)

PLACE OF BIRTH: _____

PARENT(S) - PARENT 1: _____ PARENT 2: _____

HOME ADDRESS(ES):

TELEPHONE:

_____ (Parent 1: Home) _____ (Parent 2: Home)
_____ (Parent 1: Work) _____ (Parent 2: Work)
_____ (Parent 1: Mobile) _____ (Parent 2: Mobile)
_____ (Student's Mobile number, while at LCS, if they have one)

EMAIL:

_____ (Student's non-LCS email address for summer use, if they have one)

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_____ (Parent 1: Email) _____ (Parent 2: Email)

CITIZENSHIP: _____

PASSPORT NUMBER: _____ ISSUING AUTHORITY:

DATE OF ISSUE: _____ DATE OF EXPIRY*:

** A reminder that the student's passport must be renewed if expiry date is within 6 months of departure for South Africa.*

Student VISA #: _____ (International Students only)

Does this student have any medical problems that the group leaders should be aware of?

Special dietary Requirements:

Food or Environmental Allergies:

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Drug Allergies:

Are you aware of any other concerns or conditions that might influence this student's safety, enjoyment, and full participation in this trip? If so, please explain.

- CERTIFICATE OF AUTHORIZATION -

As parent/ guardian for _____, I authorize medical/surgical intervention for him/her in the event of an emergency.

Name of Parent (please print): _____

Signed: _____ Date: _____

Round Square International Service – Medical Checklist

The following immunization procedures for all participants are advised. The LCS Health Centre will arrange a group appointment with the Vax2Go Travel Clinic to secure the recommended immunizations for student participants, although any costs associated with these procedures will be billed to each student's LCS account.

Note: The LCS Health Centre can provide students with a photocopy of their Immunization Record upon request. If attached, there is no need to complete the following Immunization Table. Please check the following box if a copy of the Health Centre's Immunization Record for this applicant is attached. ☐

Student's Name	Date of Birth
School	Gender

IMMUNIZATION	DATE(S) COMPLETED
01. Anti Tetanus	
02. Anti Polio	
03. Anti Cholera	
04. Anti Typhoid	
05. Anti Hepatitis A	
06. Anti Hepatitis B (some projects only)	
07. Meningitis	
08. TB	
09. Diphtheria	
10. Whooping Cough	
11. Measles	
12 Rubella (girls only)	
13. Yellow Fever (Kenya)	
14. Japanese Encephalitis (Southern India)	
15. Rabies	

NO SELF-MEDICATION – All medication should be handed to the leader at the start of the project.

MALARIA may be an issue on certain projects in certain destinations. Please consult the RS Conference website and seek advice from experts in your own country (again, the Travel Clinic can advise us on this).

CERTIFIED - All required immunizations and medications will be administered to the above-named student.

Category	Signature	Date
PARENT		

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SCHOOL DOCTOR or NURSE		
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ACCEPTANCE OF RISK AND WAIVER OF LIABILITY:

All Students Swimming/Snorkeling on an Offsite Excursion

Declaration of Student (Please read carefully and sign below)

1. I certify that I may have the opportunity to participate in swimming/snorkeling during the above-mentioned excursion. I further certify that I am in good health and have no physical or other impediment that would endanger me while participating in this activity. I understand and acknowledge that this activity has inherent risk and that my participation is at my own risk.
2. I understand that the staff of the school supervising this activity do not necessarily have current lifeguarding certification, and that there may not be certified lifeguards present at the site of the swimming/snorkeling activity.
3. I agree to abide by all the rules, regulations and safety procedures that may be posted and/or issued orally at the swimming/snorkeling activity site. I agree not to engage in behaviour injurious to the safety of the other participants, and I understand that my participation will be terminated if my behaviour is not in accordance with the terms of this agreement.
4. As a condition of my participation in swimming/snorkeling, I agree (on behalf of myself, my heirs, executors, administrators and assigns) to release, discharge, waive and relinquish Lakefield College School, its Board, trustees, management, staff, servants, agents, employees and/or independent contractors and their heirs, successors and assigns from any and all liabilities, claims, or actions for personal injury, property damage or wrongful death which may arise out of my participation.

I have read and understand the foregoing, and acknowledge my consent to the terms of this Waiver by signing the agreement.

Applicant's Printed Name

Applicant's Signature

Date

Declaration of Parent or Legal Guardian (Please read carefully and sign below)

1. I certify that I am the parent or legal guardian of the above participant ('my child') and that I am entitled to his or her custody and control, and I do hereby give permission for my child to participate in the above activity. I further certify that my child is in good health and has no physical or other impediment that would endanger him or her while participating in this activity. I realize that by participating in this program, my child will be exposed to risk.
2. I understand that the adult supervising this activity will not necessarily have current lifeguarding certification, and that there may not be certified lifeguards present at the site of the swimming/snorkeling activity.
3. As a condition of my child's participation in this activity, I agree (on behalf of myself, my heirs, executors, administrators and assigns) to release, discharge, waive and relinquish Lakefield College School, its Board, trustees, management, staff, servants, agents, employees and/or independent contractors and their heirs,

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successors and assigns from any and all liabilities, claims, or actions for personal injury, property damage or wrongful death which may arise out of my child's participation.

I have read and understand the foregoing, and acknowledge my consent to the terms of this Waiver by signing the agreement.

_____ Parent/Legal Guardian's Printed Name	_____ Parent/Legal Guardian's Signature	_____ Date
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Code of Conduct for Student Participants:

All participants should recognize that representing Lakefield College School, themselves, and their home countries on this opportunity is both a privilege and responsibility. **Please be advised that all on-campus rules apply to students on this trip.** These rules include, but are not limited to, those relating to: room visitation, curfews, harassment, appropriate attire, and the use of alcohol, tobacco, and drugs.

There may well be additional guidelines that the tour operator and/or project leaders will outline, relating to the culture of the host country. Students must be prepared to adhere to these rules as well, as they relate to acceptable standards of behaviour, dress, language, etc. Please be aware that other countries may have very different, and often more severe, laws governing such acts as shoplifting, vandalism, disturbing the peace and substance use, and contravention of these laws may have serious consequences for the offender. Should an offense occur, the LCS leaders and tour staff may not be able to intervene on a student's behalf.

As a guiding principle, project participants must always conduct themselves in a manner that demonstrates respect for the culture, traditions and people of the host country, and promotes cooperation, teamwork and unity within the project group. Lakefield College School's international program opportunities are designed to promote leadership, service, cross-cultural awareness and appreciation.

Travel to and within different countries normally requires a heightened level of safety and security awareness, and to this end, specific instructions may be issued by the trip leaders. Students must adhere to these instructions at all times, so as not to jeopardize their own safety or that of the entire group. In particular, participants must follow safety precautions such as being on time for commitments, always travelling in groups of no less than three people, and avoiding overt displays of wealth (e.g., flashing money, expensive jewelry, electronic items, etc.).

The project leaders will deal with any breaches of the Lakefield College School's policies, of this agreement, or of the law throughout the trip. Breach of this code of conduct agreement may result in the student being sent home before the end of the project, and, if necessary, the LCS Standards process will be initiated once the project team returns to campus.

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The project organizers and leaders want to ensure that this trip is a rich and rewarding experience for all participants. As you can no doubt appreciate, with large groups, order is essential. These and other rules outlined by the trip leaders are necessary to help ensure your safety, that of your fellow group members, and the success of the project as a whole. We thank you in advance for your cooperation.

Please sign below to indicate your acceptance of the above conditions. Your signature is required in order for you to participate in this excursion.

Name of Student (Please print): _____

Signature of Student: _____ Date: _____

**Round Square International Conference: Cape Town, South Africa
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International Programs Form (to be completed by the student)

In order to help the International Programs Committee make decisions regarding the approval of applicants for conferences, service projects and expeditions, please fill out the following form and submit it with your completed application package.

Name		
Grade		
Date of birth (Day/Month/Year)		
How old will you be at the time of the project?		
Who is your Academic Advisor?		
Who is your Head of House?		
What was your academic average on your most recent report card?		
Is this your first year at LCS? Second? Third?		
How many community service hours have you logged in your high school career (at LCS and/or elsewhere)?		
Please provide a comprehensive listing of your extra-curricular activities this year (Sports? Music? Debating? School Play? Other?).		
Have you participated previously in any LCS International Programs offerings (e.g. service projects, expeditions, exchange, Round Square conferences)? If you answered yes, which ones?		
Are you currently under any disciplinary or academic sanctions at LCS (e.g. Directed or General Probation)? If so, explain.		

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If accepted for this opportunity, are you willing to present an account of the experience by way of a group presentation, E-news article, and bulletin board display, if requested upon your return?	
How would you characterize your swimming ability (choose one of: Non-swimmer/Average Swimmer/Good Swimmer/Excellent Swimmer)	
Are you willing to abide by all rules and expectations set out by the Trip Leader (including no alcohol, cigarettes or drugs)?	

I certify that all of the above statements are correct. **I understand that all LCS rules regarding student conduct will apply on this trip and agree to abide by them.**

_____ (Applicant's Signature) _____ (Date)