The Tuition Refund Plan

The total acceptance of the Viewpoint Student Enrollment Contract constitutes a legal agreement to pay tuition for the entire school year. (See: “Sections 1, 2, 3, & 5” in the Enrollment Contract). As the School’s expenses are incurred on an annual basis, it must take the position that there can be neither refunds of charges paid, nor cancellation of unpaid obligations. The Tuition Refund Plan provides a necessary protection for the School and parents.

The “Plan” refunds a percentage of the unused tuition which has already been paid, as well as providing payment of tuition which is unpaid and still due. Payments are made when a student voluntarily withdraws, is dismissed for scholastic, disciplinary or other reasons, or withdraws for medical or mental health reasons.

Participation

In consideration of Viewpoint School’s regulations covering withdrawal or dismissal, participation in the Tuition Refund Plan is mandatory for those who pay less than one full year’s tuition in advance. Participation for those who pay the full year’s tuition in advance is voluntary.

Refund Payments

1) MEDICAL WITHDRAWAL
   a. 100% of the unused tuition – This applies in the following cases:
      i. physical disability certified by a legally qualified physician or surgeon
      ii. mental health disability certified by a legally qualified psychiatrist or therapist.

2) NON-MEDICAL WITHDRAWAL
   a. 60% of the unused tuition

3) DISMISSAL
   a. 75% of the unused tuition for scholastic or disciplinary dismissal.
   b. 60% of the unused tuition for all other dismissals.

Definitions

1) ACADEMIC YEAR – The academic year upon which refunds are based consists of 175 school days commencing with the first day of formal academic instruction (includes all holidays with the exception of Thanksgiving, winter break, and spring break).

2) WITHDRAWAL – “Withdrawal” means complete, voluntary severance from classes for the balance of the academic year.

3) DISMISSAL – “Dismissal” means complete, involuntary severance from classes by School administration for scholastic, disciplinary, or other reasons for the balance of the academic year.
Term of Coverage

Premium payment must be made by the first class day of the academic year to effect coverage under the “Plan” as follows:

1) MEDICAL: From the first day through the last day of the academic year.

2) NON-MEDICAL: From the first day through the last day of the academic year.

3) LATE ENTERING STUDENTS: A late-entering student’s coverage begins with the first day attended. In such cases, the definition of “academic year” shall be 175 school days less the number of school days expired prior to the first day of the student’s attendance.

Exceptions and Limitations

1) Under MEDICAL COVERAGES:
   a. Illness which first manifested itself or accident which occurred before effective date of coverage.
   b. Any medical condition for which the student does not regularly receive legally qualified treatment.
   c. Use of drugs (any drug or agent classified as a narcotic, hallucinogenic, psychosolytic, psychedelic, or having similar classification or effects). Exception: if drug or agent is administered under legally qualified medical procedures.

2) Under NON-MEDICAL COVERAGES:
   a. Withdrawal caused by insurrection, rebellion, riot, civil commotion or any governmental order directed to the student.
   b. Destruction of any school facility due to any cause whatsoever.
   c. Boycotting of classes
   d. Fear of Contagion

3) ABSENCES – Temporary non-medical absences or temporary suspension for any reason are not bases for claims.

Cost

Enrollment in the protection plan is accomplished by payment of the Tuition Refund Plan fee itemized on the individual student’s billing. The Tuition Refund Plan fee is calculated as 1.75% of the tuition amount.

Other fees and charges

The Tuition Refund Plan does not provide coverage for any charges and fees other than tuition. Incidental charges, food service charges, day care fees, busing fees, and New Student Fees are specifically not refundable under this plan or otherwise.