x2VOL via Naviance Student

Student Training Guide

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Sign Into Naviance Student

1. Sign into Naviance Student.
   If you need your Naviance Student login information, contact your school admin or counselor.

2. Scroll down to the Resources section and click on the blue x2VOL block.

3. Complete your x2VOL profile the first time you access x2VOL, then from the x2VOL Dashboard you can navigate to find opportunities and log hours.

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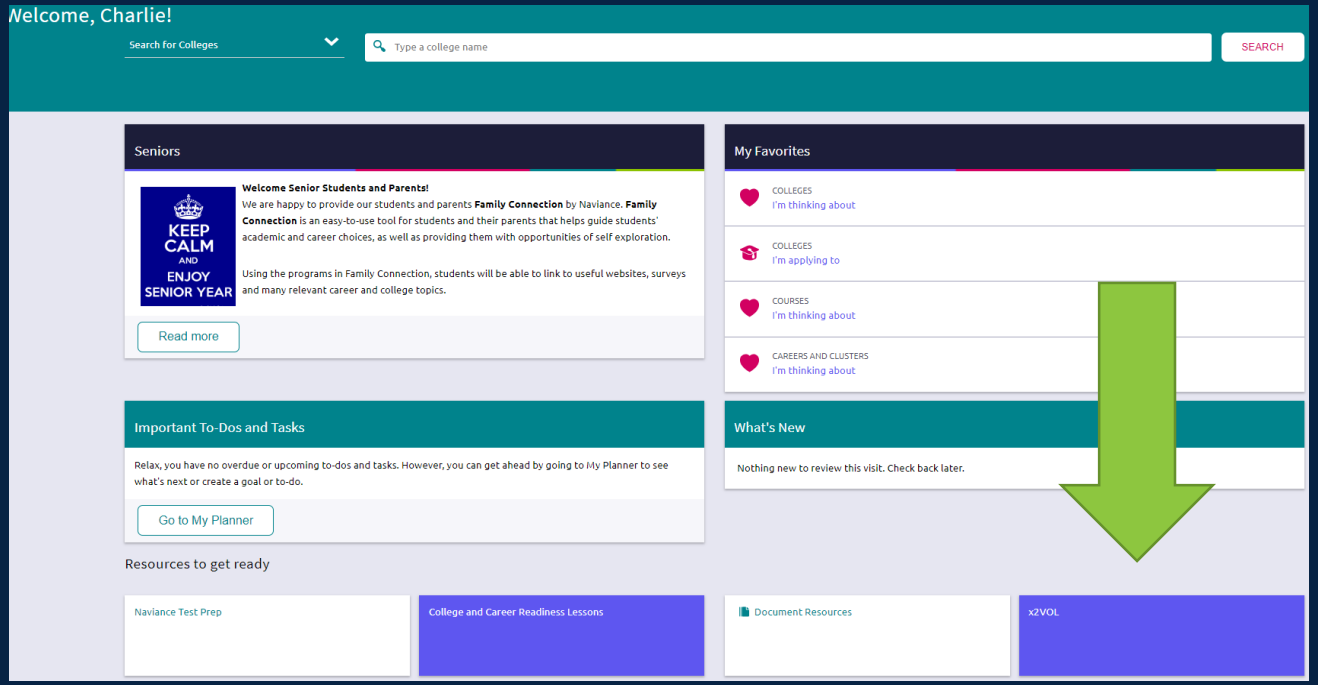
Sign Into Naviance Student



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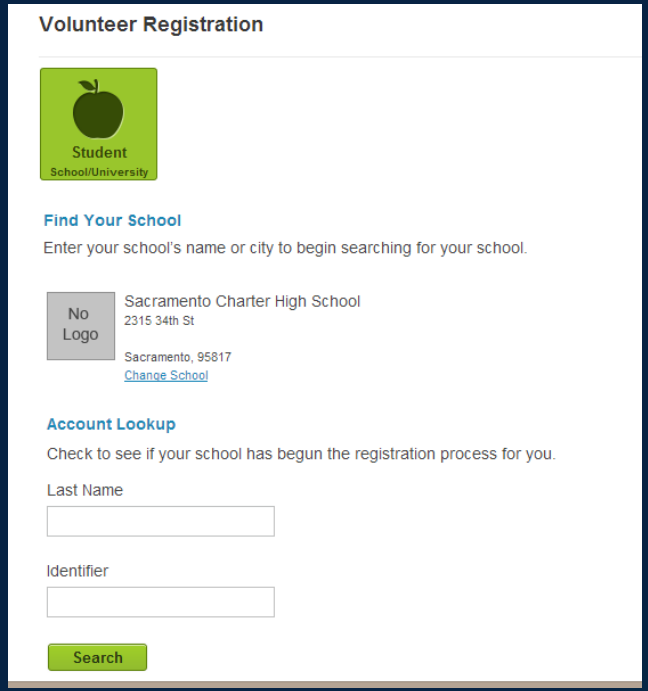
Complete x2VOL Registration

Check with your school on which identifier you should enter before clicking Search!

- IF you see this screen, enter your Last Name and Student ID or School Email address.



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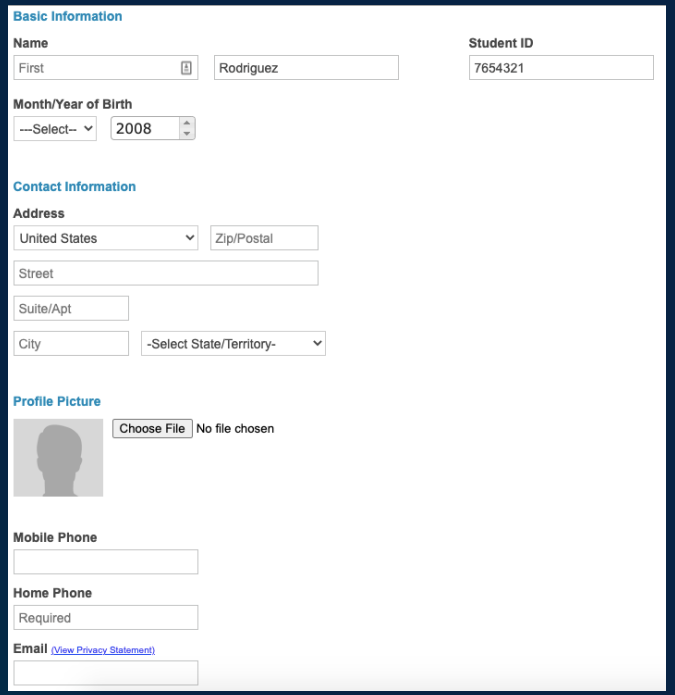
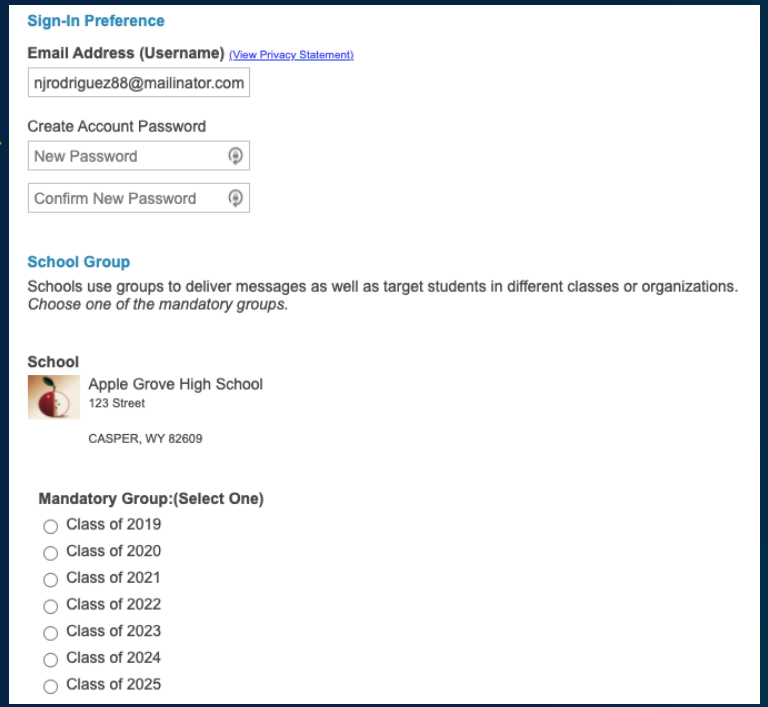
Complete Your Profile



Set a password here. It can be used with the x2VOL mobile app.



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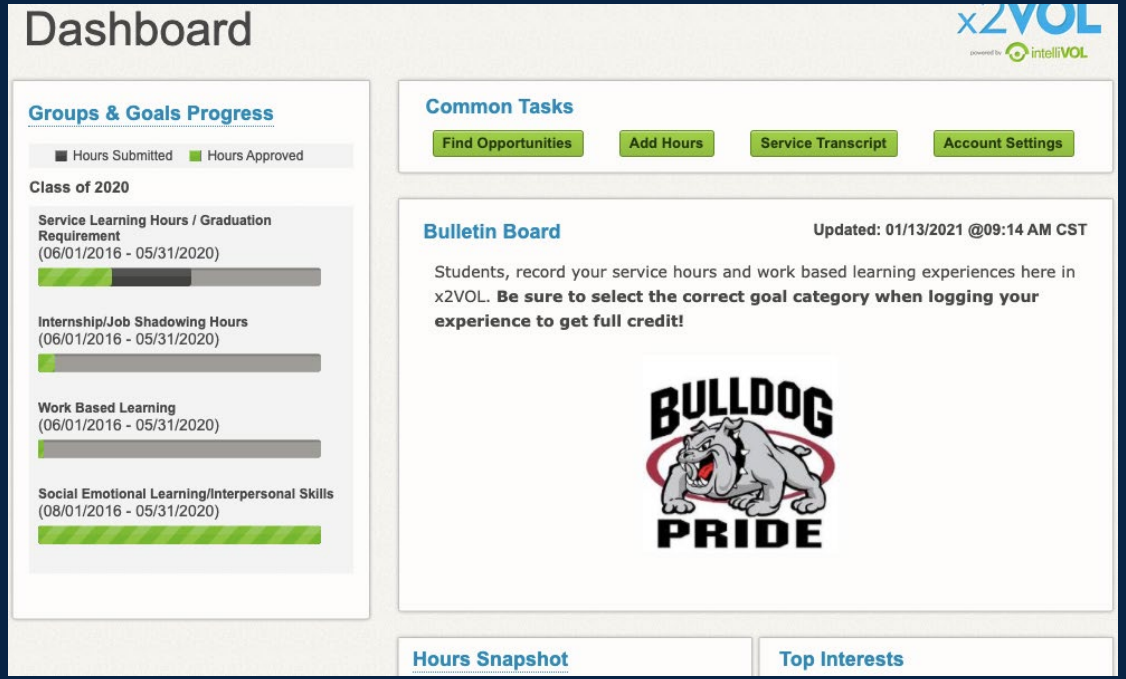
View your Dashboard



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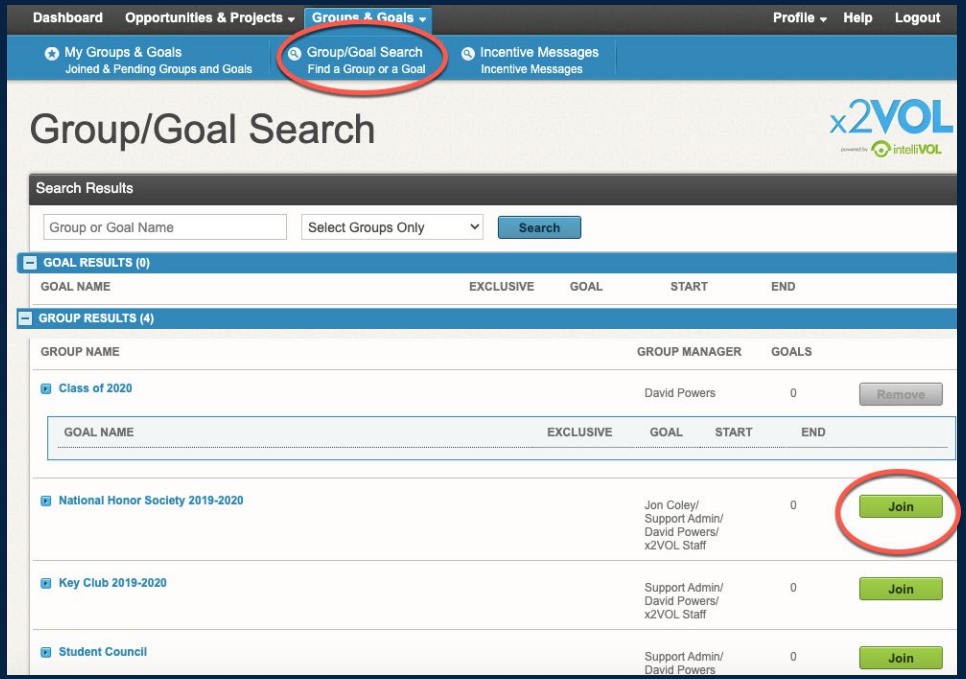
Join Groups and Goals



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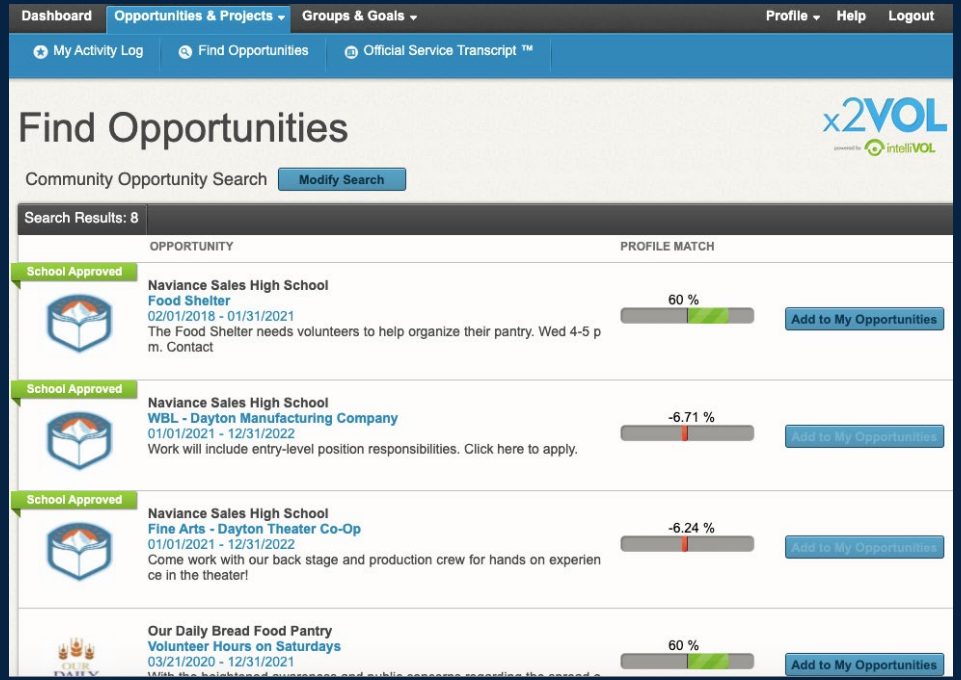
Find Opportunities and Sign Up



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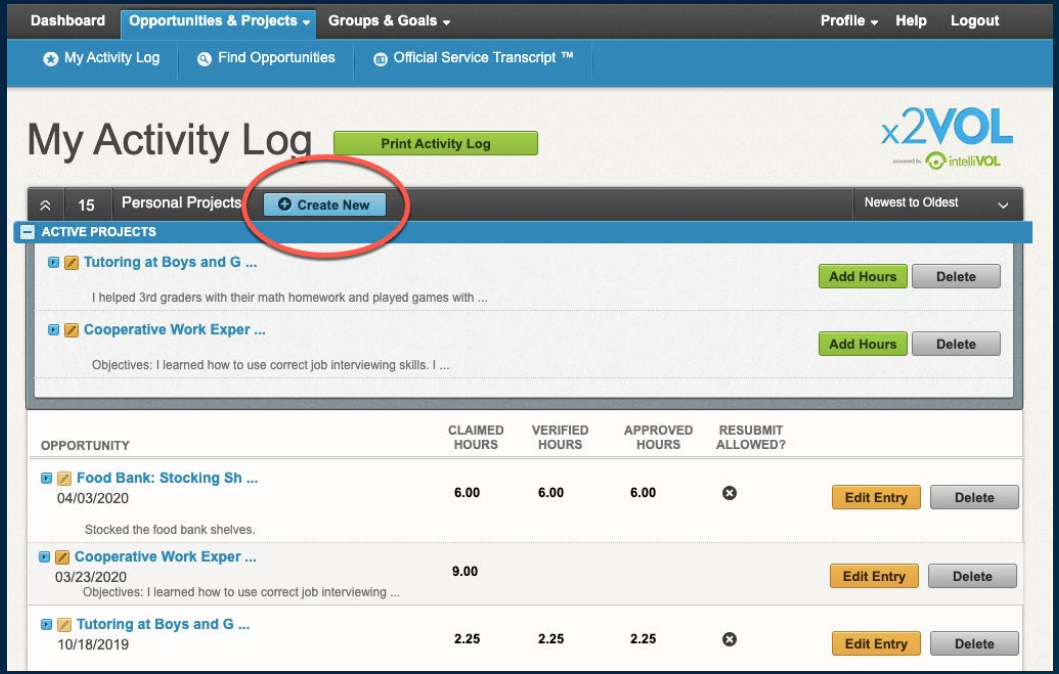
Log Hours and Experiences

- Add a new personal project
- Or add hours to a saved recurring project
- Or add hours to an opportunity you already signed up for at the bottom



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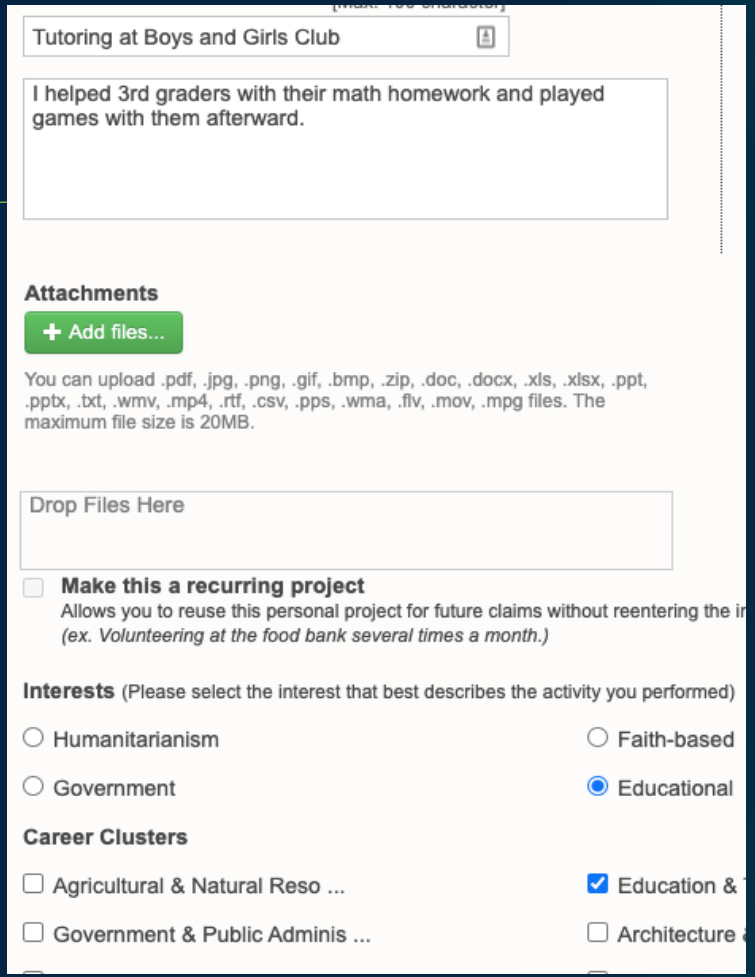
Log the details

- Title your activity and add a description
- Add attachments
- Make it a recurring project to use in the future
- Apply Interests and Career Clusters



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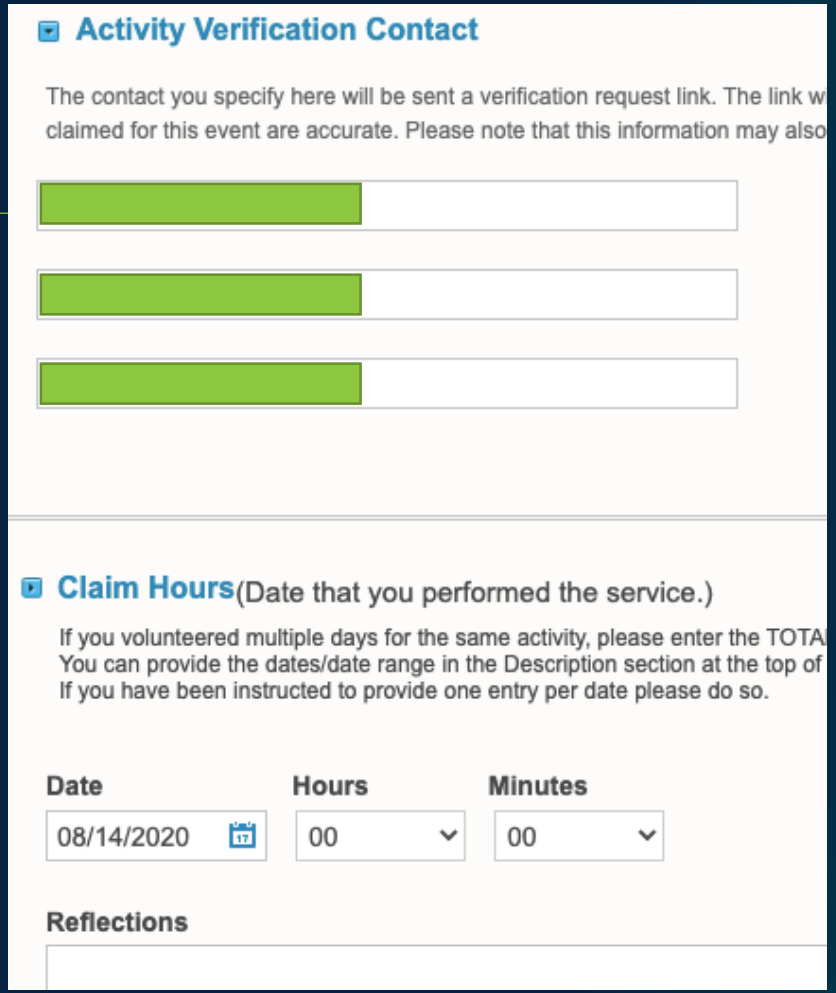
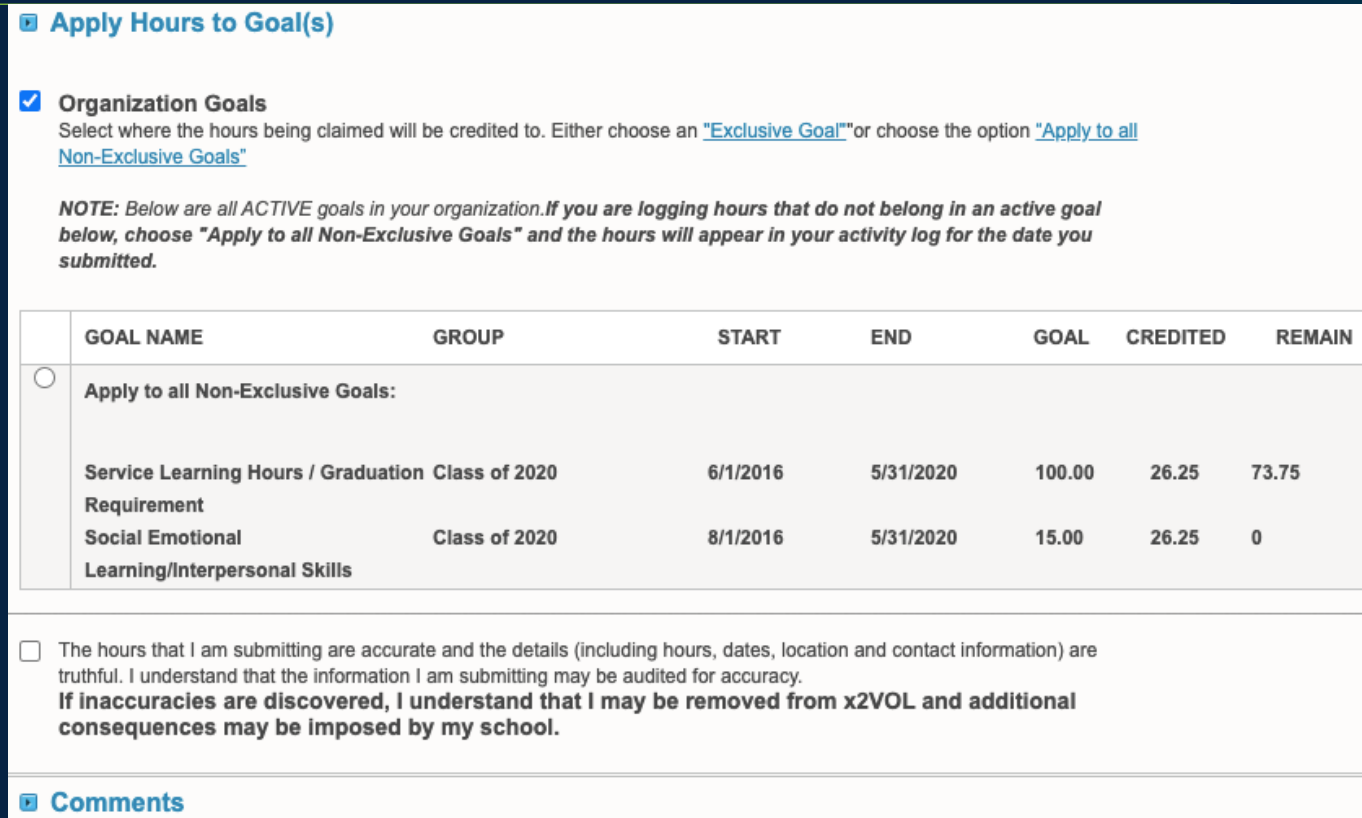
Log the details

- Enter the Verification Contact Information accurately!
- Enter the date and time you spent doing this activity
- Add reflections



Log the details

- Select the goal or category this activity belongs to
- Check the honor statement



Apply Hours to Goal(s)

Organization Goals

Select where the hours being claimed will be credited to. Either choose an "Exclusive Goal""or choose the option "Apply to all Non-Exclusive Goals"

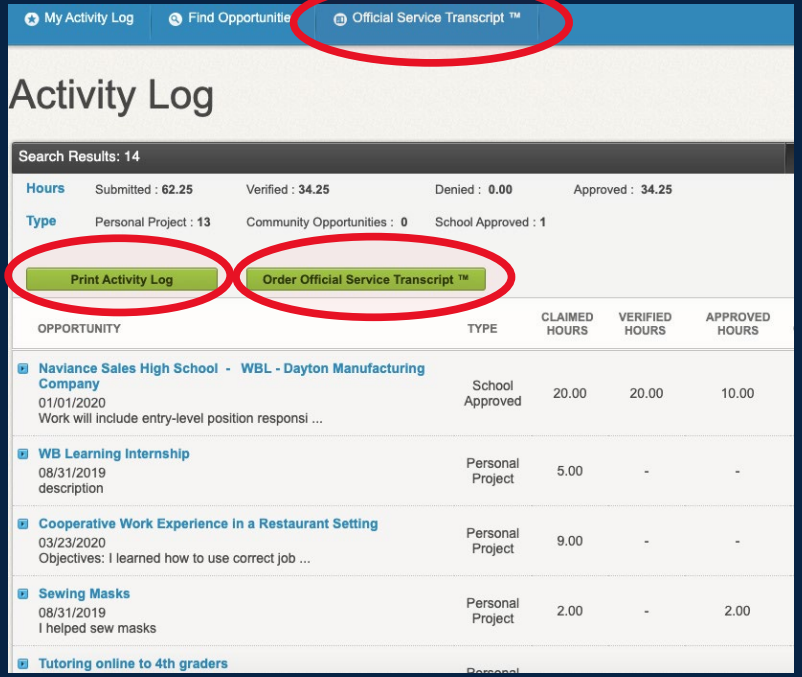
*NOTE: Below are all ACTIVE goals in your organization.**If you are logging hours that do not belong in an active goal below, choose "Apply to all Non-Exclusive Goals" and the hours will appear in your activity log for the date you submitted.***

	GOAL NAME	GROUP	START	END	GOAL	CREDITED	REMAIN
○	Apply to all Non-Exclusive Goals:						
	Service Learning Hours / Graduation Requirement	Class of 2020	6/1/2016	5/31/2020	100.00	26.25	73.75
	Social Emotional Learning/Interpersonal Skills	Class of 2020	8/1/2016	5/31/2020	15.00	26.25	0

☐ The hours that I am submitting are accurate and the details (including hours, dates, location and contact information) are truthful. I understand that the information I am submitting may be audited for accuracy.
If inaccuracies are discovered, I understand that I may be removed from x2VOL and additional consequences may be imposed by my school.

Comments

Print your Activity Log & Order an Official Service Transcript™



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Download the x2VOL mobile app!

Try our iOS and Android mobile app to log your hours! Currently available for students, it can be found in the Apple App Store or Google Play Store.

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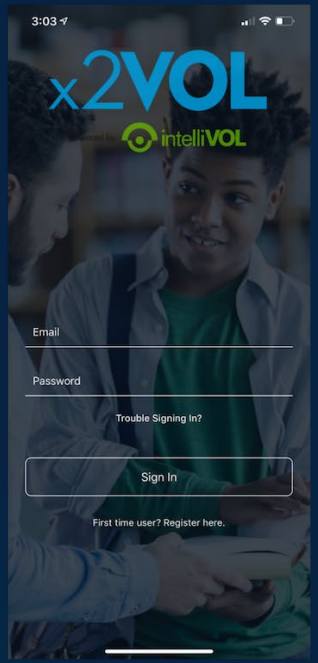
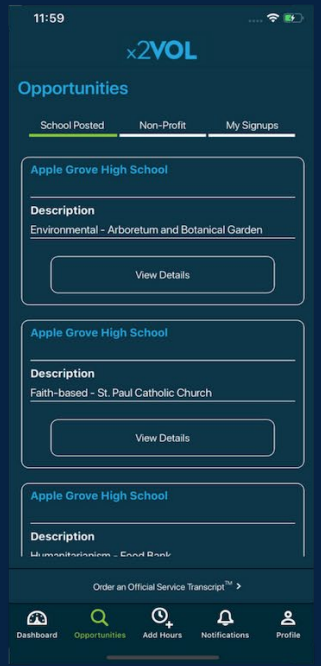
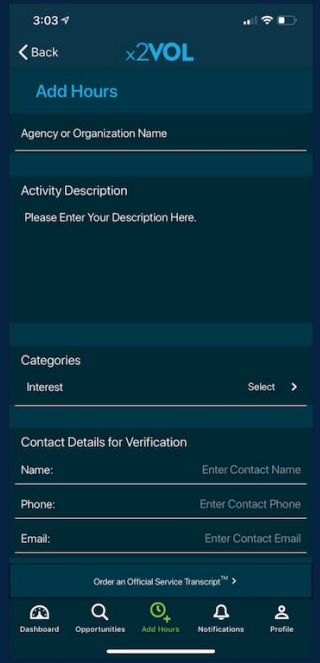
iOS Screens







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Need Help?

Contact us:

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866.906.6400

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