



x2VOL via Naviance Student

Student Training Guide

Sign Into Naviance Student

1. Sign into Naviance Student.

If you need your Naviance Student login information, contact your school admin or counselor.

2. Scroll down to the Resources section and click on the blue x2VOL block.


3. Complete your x2VOL profile the first time you access x2VOL, then from the x2VOL Dashboard you can navigate to find opportunities and log hours.

Sign Into Naviance Student

Welcome, Charlie!

Search for Colleges

Seniors



Welcome Senior Students and Parents!
We are happy to provide our students and parents **Family Connection** by Naviance. **Family Connection** is an easy-to-use tool for students and their parents that helps guide students' academic and career choices, as well as providing them with opportunities of self exploration.

Using the programs in Family Connection, students will be able to link to useful websites, surveys and many relevant career and college topics.

My Favorites

- COLLEGES
[I'm thinking about](#)
- COLLEGES
[I'm applying to](#)
- COURSES
[I'm thinking about](#)
- CAREERS AND CLUSTERS
[I'm thinking about](#)

Important To-Dos and Tasks


Relax, you have no overdue or upcoming to-dos and tasks. However, you can get ahead by going to My Planner to see what's next or create a goal or to-do.

What's New

Nothing new to review this visit. Check back later.

Resources to get ready

Naviance Test Prep	College and Career Readiness Lessons	Document Resources	x2VOL
--------------------	--------------------------------------	--------------------	-------




Complete x2VOL Registration

Check with your school on which identifier you should enter before clicking Search!

- IF you see this screen, enter your Last Name and Student ID or School Email address.

Volunteer Registration



Student
School/University

Find Your School
Enter your school's name or city to begin searching for your school.

No
Logo

Sacramento Charter High School
2315 34th St
Sacramento, 95817
[Change School](#)

Account Lookup
Check to see if your school has begun the registration process for you.

Last Name

Identifier

Complete Your Profile

Basic Information

Name Student ID

First

Month/Year of Birth

---Select--

Contact Information

Address


United States

Street

Suite/Apt

City -Select State/Territory-

Profile Picture

 No file chosen

Mobile Phone

Home Phone

Required

Email [\(View Privacy Statement\)](#)

Set a password here. It can be used with the x2VOL mobile app.



Sign-In Preference

Email Address (Username) [\(View Privacy Statement\)](#)

Create Account Password


New Password

Confirm New Password

School Group

Schools use groups to deliver messages as well as target students in different classes or organizations. Choose one of the mandatory groups.

School

 Apple Grove High School
123 Street
CASPER, WY 82609

Mandatory Group:(Select One)

- Class of 2019
- Class of 2020
- Class of 2021
- Class of 2022
- Class of 2023
- Class of 2024
- Class of 2025

View your Dashboard

Dashboard

x2VOL
powered by IntelliVOL

Groups & Goals Progress

■ Hours Submitted ■ Hours Approved

Class of 2020

Service Learning Hours / Graduation Requirement
(06/01/2016 - 05/31/2020)

■

Internship/Job Shadowing Hours
(06/01/2016 - 05/31/2020)

■

Work Based Learning
(06/01/2016 - 05/31/2020)

■

Social Emotional Learning/Interpersonal Skills
(08/01/2016 - 05/31/2020)

■


Common Tasks

[Find Opportunities](#) [Add Hours](#) [Service Transcript](#) [Account Settings](#)

Bulletin Board

Updated: 01/13/2021 @09:14 AM CST

Students, record your service hours and work based learning experiences here in x2VOL. **Be sure to select the correct goal category when logging your experience to get full credit!**



Hours Snapshot

Top Interests









Join Groups and Goals

The screenshot shows the x2VOL Group/Goal Search interface. The navigation bar includes 'Dashboard', 'Opportunities & Projects', 'Groups & Goals', 'Profile', 'Help', and 'Logout'. The 'Groups & Goals' menu is expanded, showing 'My Groups & Goals', 'Group/Goal Search' (circled in red), and 'Incentive Messages'. The 'Group/Goal Search' page has a search bar with a 'Search' button. Below the search bar, there are sections for 'GOAL RESULTS (0)' and 'GROUP RESULTS (4)'. The 'GROUP RESULTS (4)' section contains a table with columns for 'GROUP NAME', 'GROUP MANAGER', and 'GOALS'. The table lists four groups: 'Class of 2020', 'National Honor Society 2019-2020', 'Key Club 2019-2020', and 'Student Council'. Each group has a 'Join' button, with the 'Join' button for 'National Honor Society 2019-2020' circled in red.




GROUP NAME	GROUP MANAGER	GOALS
<input checked="" type="checkbox"/> Class of 2020	David Powers	0 Remove
<input checked="" type="checkbox"/> National Honor Society 2019-2020	Jon Coley/ Support Admin/ David Powers/ x2VOL Staff	0 Join
<input checked="" type="checkbox"/> Key Club 2019-2020	Support Admin/ David Powers/ x2VOL Staff	0 Join
<input checked="" type="checkbox"/> Student Council	Support Admin/ David Powers	0 Join

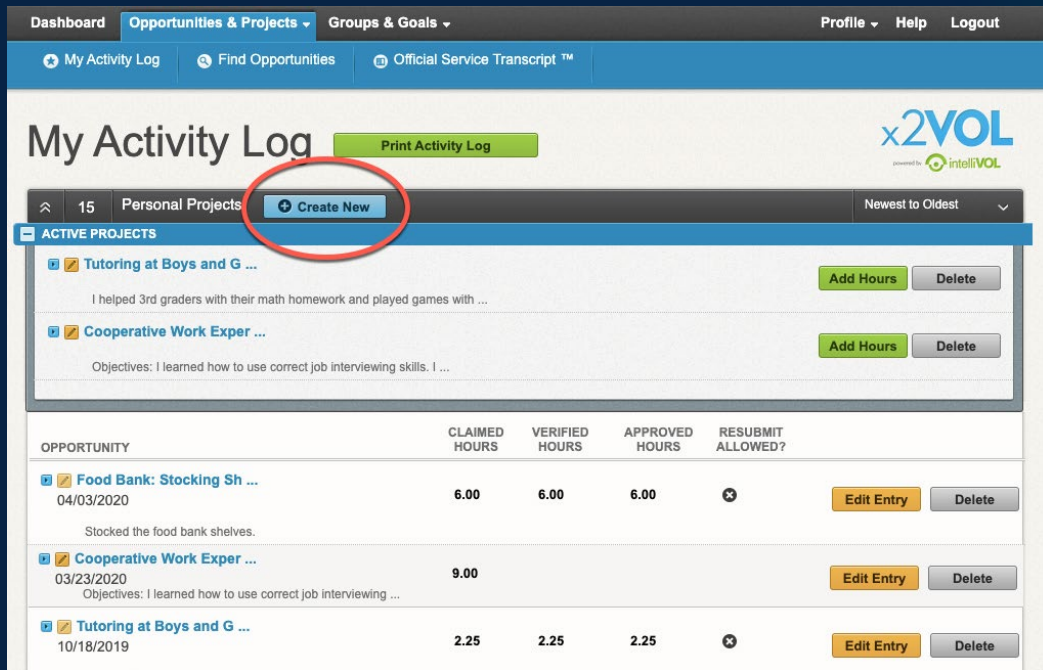
Find Opportunities and Sign Up

The screenshot shows the 'Find Opportunities' page on the x2VOL platform. The navigation bar includes 'Dashboard', 'Opportunities & Projects', 'Groups & Goals', 'Profile', 'Help', and 'Logout'. Below the navigation bar, there are tabs for 'My Activity Log', 'Find Opportunities', and 'Official Service Transcript'. The main heading is 'Find Opportunities' with the x2VOL logo and 'powered by IntelliVOL'. A search bar contains 'Community Opportunity Search' and a 'Modify Search' button. Below the search bar, it indicates 'Search Results: 8'. The results are displayed in a table with two columns: 'OPPORTUNITY' and 'PROFILE MATCH'. Each row includes a 'School Approved' badge, an icon of an open book, the opportunity title, dates, a description, a profile match percentage with a progress bar, and an 'Add to My Opportunities' button.

OPPORTUNITY	PROFILE MATCH
School Approved  Naviance Sales High School Food Shelter 02/01/2018 - 01/31/2021 The Food Shelter needs volunteers to help organize their pantry. Wed 4-5 p m. Contact	60 %  Add to My Opportunities
School Approved  Naviance Sales High School WBL - Dayton Manufacturing Company 01/01/2021 - 12/31/2022 Work will include entry-level position responsibilities. Click here to apply.	-6.71 %  Add to My Opportunities
School Approved  Naviance Sales High School Fine Arts - Dayton Theater Co-Op 01/01/2021 - 12/31/2022 Come work with our back stage and production crew for hands on experience in the theater!	-6.24 %  Add to My Opportunities
 Our Daily Bread Food Pantry Volunteer Hours on Saturdays 03/21/2020 - 12/31/2021 With the heightened expenses and subtle concerns regarding the spread of	60 %  Add to My Opportunities

Log Hours and Experiences

- Add a new personal project 
- Or add hours to a saved recurring project 
- Or add hours to an opportunity you already signed up for at the bottom 




The screenshot shows the 'My Activity Log' page in the x2VOL system. The page has a navigation bar with 'Dashboard', 'Opportunities & Projects', and 'Groups & Goals'. Below the navigation bar, there are tabs for 'My Activity Log', 'Find Opportunities', and 'Official Service Transcript™'. The main heading is 'My Activity Log' with a 'Print Activity Log' button. Below the heading, there is a filter section for 'Personal Projects' with a 'Create New' button circled in red. The page displays a list of active projects and opportunities with columns for 'CLAIMED HOURS', 'VERIFIED HOURS', 'APPROVED HOURS', and 'RESUBMIT ALLOWED?'. Each entry has 'Add Hours' and 'Delete' buttons.

OPPORTUNITY	CLAIMED HOURS	VERIFIED HOURS	APPROVED HOURS	RESUBMIT ALLOWED?
<input checked="" type="checkbox"/> Food Bank: Stocking Sh ... 04/03/2020 Stocked the food bank shelves.	6.00	6.00	6.00	✘
<input checked="" type="checkbox"/> Cooperative Work Exper ... 03/23/2020 Objectives: I learned how to use correct job interviewing ...	9.00			
<input checked="" type="checkbox"/> Tutoring at Boys and G ... 10/18/2019	2.25	2.25	2.25	✘

Log the details

- Title your activity and add a description →
- Add attachments →
- Make it a recurring project to use in the future →
- Apply Interests and Career Clusters →

(max 100 characters)

Tutoring at Boys and Girls Club 

I helped 3rd graders with their math homework and played games with them afterward.

Attachments

[+ Add files...](#)

You can upload .pdf, .jpg, .png, .gif, .bmp, .zip, .doc, .docx, .xls, .xlsx, .ppt, .ppbx, .txt, .wmv, .mp4, .rtf, .csv, .pps, .wma, .flv, .mov, .mpg files. The maximum file size is 20MB.

Drop Files Here

Make this a recurring project
Allows you to reuse this personal project for future claims without reentering the info.
(ex. Volunteering at the food bank several times a month.)




Interests (Please select the interest that best describes the activity you performed)

<input type="radio"/> Humanitarianism	<input type="radio"/> Faith-based
<input type="radio"/> Government	<input checked="" type="radio"/> Educational

Career Clusters

<input type="checkbox"/> Agricultural & Natural Resources	<input checked="" type="checkbox"/> Education & Training
<input type="checkbox"/> Government & Public Administration	<input type="checkbox"/> Architecture & Construction

Log the details

- Enter the Verification Contact Information accurately! 
- Enter the date and time you spent doing this activity 
- Add reflections 

Activity Verification Contact

The contact you specify here will be sent a verification request link. The link will be accurate. Please note that this information may also be used for this event are accurate. Please note that this information may also be used for this event are accurate.



Claim Hours (Date that you performed the service.)

If you volunteered multiple days for the same activity, please enter the TOTAL hours. You can provide the dates/date range in the Description section at the top of the form. If you have been instructed to provide one entry per date please do so.

Date	Hours	Minutes
08/14/2020 	00 	00 

Reflections

Log the details

- Select the goal or category this activity belongs to 
- Check the honor statement 

Apply Hours to Goal(s)

Organization Goals

Select where the hours being claimed will be credited to. Either choose an ["Exclusive Goal"](#) or choose the option ["Apply to all Non-Exclusive Goals"](#)

NOTE: Below are all ACTIVE goals in your organization. If you are logging hours that do not belong in an active goal below, choose "Apply to all Non-Exclusive Goals" and the hours will appear in your activity log for the date you submitted.

	GOAL NAME	GROUP	START	END	GOAL	CREDITED	REMAIN
<input type="radio"/>	Apply to all Non-Exclusive Goals:						
	Service Learning Hours / Graduation Requirement	Class of 2020	6/1/2016	5/31/2020	100.00	26.25	73.75
	Social Emotional Learning/Interpersonal Skills	Class of 2020	8/1/2016	5/31/2020	15.00	26.25	0

- The hours that I am submitting are accurate and the details (including hours, dates, location and contact information) are truthful. I understand that the information I am submitting may be audited for accuracy.
If inaccuracies are discovered, I understand that I may be removed from x2VOL and additional consequences may be imposed by my school.

Comments

Print your Activity Log & Order an Official Service Transcript™

My Activity Log Find Opportunities **Official Service Transcript™**

Activity Log

Search Results: 14

Hours Submitted : 62.25 Verified : 34.25 Denied : 0.00 Approved : 34.25

Type Personal Project : 13 Community Opportunities : 0 School Approved : 1

[Print Activity Log](#) [Order Official Service Transcript™](#)

OPPORTUNITY	TYPE	CLAIMED HOURS	VERIFIED HOURS	APPROVED HOURS
<input checked="" type="checkbox"/> Naviance Sales High School - WBL - Dayton Manufacturing Company 01/01/2020 Work will include entry-level position responsi ...	School Approved	20.00	20.00	10.00
<input checked="" type="checkbox"/> WB Learning Internship 08/31/2019 description	Personal Project	5.00	-	-
<input checked="" type="checkbox"/> Cooperative Work Experience in a Restaurant Setting 03/23/2020 Objectives: I learned how to use correct job ...	Personal Project	9.00	-	-
<input checked="" type="checkbox"/> Sewing Masks 08/31/2019 I helped sew masks	Personal Project	2.00	-	2.00
<input checked="" type="checkbox"/> Tutoring online to 4th graders	Personal			

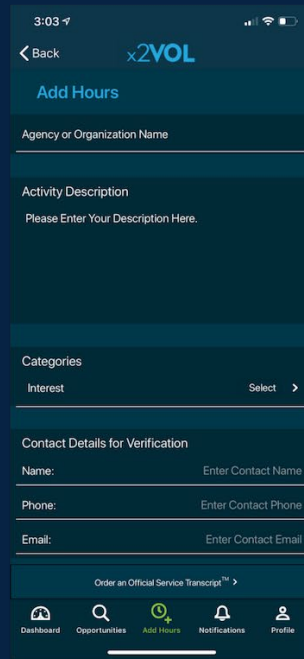
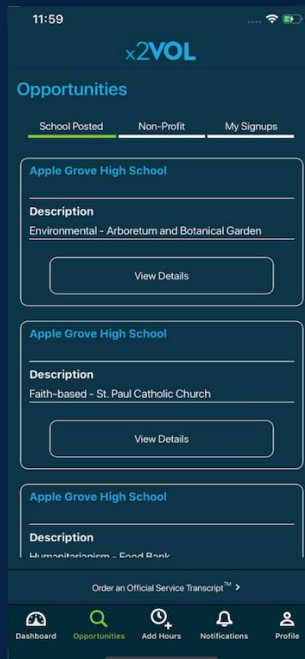
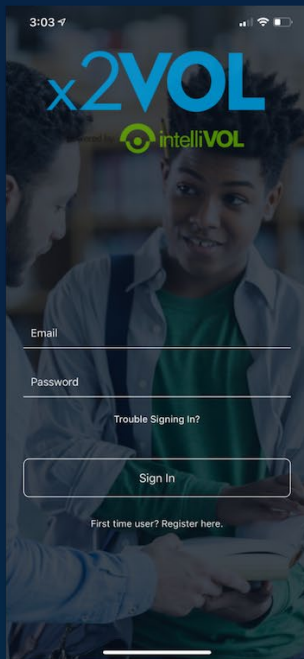
Download the x2VOL mobile app!

Try our iOS and Android mobile app to log your hours! Currently available for students, it can be found in the Apple App Store or Google Play Store.



Download on the
App Store

iOS Screens



Need Help?

Contact us:



Support@intellivol.com



866.906.6400



x2VOL.com