

OCS Employee or Student with:		Employee	Student/Parent	Medical Director and/or Nursing Staff
1	COVID-19 symptoms (e.g., cold/allergy symptoms, fatigue, aches) Symptom screening: per CDC Symptom of COVID-19.	Immediately isolates themselves from others and contacts the OCS Medical Director or school nurse.	Immediately sent to school nurse (if on campus.) Parent must contact school nurse if symptomatic student is at home.	Discusses symptoms with parent or employee to determine if testing and/or quarantine is needed. Approval of remote learning plan by Medical Director if relevant.
		Notifies manager or school principal that they are not feeling well.	Parents pick up symptomatic students from isolation location (if on campus)	Notifies COO, HOS, School Principal's, etc.
		Leaves/remains-off campus until cleared to return by health office.		Medical Team begins high-level contact tracing process. Very close contacts may be notified of the potential exposure.
		Obtains a COVID test as soon as possible if directed to do so by health office.		
		If test is positive, see Section 2, if test is negative, see Section 4.		Reviews test results and determines if additional testing is required.
2	Confirmed COVID- 19 case infection.	Contacts OCS Health Staff to discuss test findings		Reviews test results and quarantine protocols with employee or parent of impacted student. Approves remote learning.
		Quarantine duration from 5-10+ full days from symptom onset date or, if asymptomatic, for 5 full days from testing/specimen collection date. Abbreviated quarantine of less than 10 days requires clearance from OCS Health Staff per current CDC guidelines.		Confirms completion of disinfection and cleaning protocols.
		Notifies OCS Health Staff once quarantine protocols are met.		Completes contact tracing. Notifies close contacts (+) per protocol. See section 3.
3	Close contact (+) with a confirmed COVID-19 case.	Receives close contact notification. For those "fully vaccinated" by CDC definition, no quarantine required. For all others quarantine may end after 5 days from last date of exposure if negative test at day 5. Return to campus requires clearance from OCS Health Staff.		Approves/denies return to campus request.
		Any close contact that develops symptoms should immediately self-quarantine and be evaluated for COVID. See Section 1		Performs contact tracing, which includes notifying all close contacts of the potential exposure and reviews quarantine protocols. Communicates broadly with affected individuals if relevant.
		Contact OCS Health Staff to discuss test findings. If test is positive, see Section 2, if test is negative, see Section 4.		Reviews test results and quarantine protocols with employee or parent of impacted student.
4	Symptoms and tests negative for COVID-19 or a healthcare provider has provided documentation of an alternate diagnosis.	May return to campus after 24 hours have passed without fever and symptoms have improved. Return to campus requires clearance from OCS Health Staff.		Approves/denies return to campus request.
Impact on others who were potentially exposed to someone who was on campus and tested Positive for COVID-19				
1	Faculty Member Tests Positive for COVID-19	Social distancing was maintained by teacher AND masks were worn at all times in the classroom while students were present?	Yes	Typically only the teacher will be subject to quarantine. All students may return to school.
			No	OCS Medical Director will determine the number of students impacted based on contact tracing along with an interview with the teacher for clarity on the
2	Non-teaching Staff Member Tests Positive for COVID-19	Social distancing was maintained by staff member AND masks were worn at all times while indoors and when in brief contact with others?	Yes	Typically only the staff member will be subject to quarantine in this case.
			No	OCS Medical Director will determine the individuals impacted based on interview with staff member and contact tracing.
3	Student Tests Positive for COVID-19	Social distancing was maintained by student in classrooms AND masks were worn at all times while indoors	Yes	Typically only the student will be subject to quarantine in this case, although interviewing the student will provide additional information regarding
			No	Even if the student wore a mask during time of exposure, OCS Medical Director will need to determine possible exposures on campus utilizing recall and seating charts to determine proximate contacts